

PERMIT GUIDE

Permit Information

- PERMITS WILL ONLY BE AVAILABLE AT THE DISTRICT'S OFFICE LOCATED AT 11900 GRAVELLY LAKE DR SW LAKEWOOD, WA 98499. PHONE 253-588-4423.
- PERMITS ARE \$65.00 FOR THE FIRST AND SECOND BACKFLOW PREVENTION ASSEMBLY, AND \$32.50 FOR EACH ADDITIONAL ASSEMBLY AT THE SAME ADDRESS. NO LIMIT ON THE QUANTITY.
- A LAKEWOOD WATER DISTRICT CROSS CONNECTION CONTROL QUESTIONNAIRE MAY NEED TO BE FILLED OUT AT THE TIME OF THE BUILDING PERMIT APPLICATION IN ORDER TO DETERMINE THE EXTENT OF BACKFLOW PREVENTION THAT MAY BE REQUIRED, COMMERCIAL OR RESIDENTIAL.
- A COPY OF THE BUILDING PLANS MAY BE REQUIRED. (PLUMBING, MECHANICAL, FIRE, IRRIGATION)
- ALL NEW COMMERCIAL CONSTRUCTION WILL REQUIRE PREMISE ISOLATION AT THE WATER METER OR PRIOR TO THE FIRST CONNECTION AT A MINIMUM.
- IF A JOB IS IN PROGRESS **WITHOUT** A PERMIT, **WE WILL GIVE A MAXIMUM FORTY-EIGHT (48) HOURS TO OBTAIN THE PERMIT** OR A STOP WORK ORDER WILL BE ISSUED.

Permit Steps

1. BACKFLOW PLUMBING CAN COMMENCE ONCE THE CUSTOMER IS ISSUED A LAKEWOOD WATER DISTRICT PERMIT. STANDARD INSTALLATION AND ENCLOSURE SPECS SHOULD FOLLOW WASHINGTON STATE UNIFORM PLUMBING CODE AND THE PACIFIC NORTHWEST SECTION (PNWS) CROSS-CONNECTION CONTROL MANUAL.
2. IT IS THE CUSTOMER'S RESPONSIBILITY TO HAVE ALL BACKFLOW PREVENTION ASSEMBLIES TESTED FOLLOWING INSTALLATION, RELOCATION, OR REPLACEMENT. ONLY A WASHINGTON STATE DEPARTMENT OF HEALTH CERTIFIED BACKFLOW ASSEMBLY TESTER (B.A.T.) IS QUALIFIED TO PERFORM THIS TEST. LAKEWOOD WATER DISTRICT CAN ASSIST IN FINDING QUALIFIED TESTERS.
3. AFTER TESTING IS COMPLETED AND A COPY OF A PASSING TEST REPORT IS AVAILABLE, CALL 253-588-4423 AND REQUEST AN INSPECTION FOR YOUR PERMIT. TO REQUEST AN INSPECTION, YOU WILL NEED THE PERMIT NUMBER AND ADDRESS TO SCHEDULE A MUTUALLY CONVENIENT TIME FOR THE INSPECTION. **ALL** ASSEMBLIES ARE TO BE INSPECTED BY LAKEWOOD WATER DISTRICT TO ENSURE THAT THE PROPER ASSEMBLIES ARE CORRECTLY INSTALLED.
4. AFTER THE INSPECTION IS COMPLETED AND THE TEST HAS PASSED, THE PERMIT WILL BE SIGNED BY THE INSPECTOR AND A COPY WILL BE FORWARDED TO THE CUSTOMER DIRECTLY OR WILL BE MAILED TO THEM IF UNAVAILABLE.
5. TO INSURE RELIABILITY OF THE BACKFLOW PREVENTION ASSEMBLY, STATE LAW REQUIRES ANNUAL TESTING THEREAFTER. IT IS THE DISTRICT'S RESPONSIBILITY TO FILE, UPDATE, AND SEND OUT TEST NOTICES AT THE BEGINNING OF THE TEST MONTH WE HAVE ON FILE.