

**LAKWOOD WATER DISTRICT
BOARD OF COMMISSIONERS
Minutes of Regular Meeting
Thursday, October 21, 2021**

President Korsmo called the Regular Meeting to order at 3:32 p.m. at the District office.

Present at the meeting: Commissioners J. Korsmo, G. Rediske, and G. Barton; General Manager R. Black; Engineering Manager M. Meyer; Operations Manager I. Black; Finance Manager P. Mendoza; Office Manager T. MacDougall; IT Manager C. Fast; HR Analyst B. Levo.

Approval of Meeting Minutes:

Commissioner Rediske moved to approve the minutes of both the September 23, 2021 Special Meeting and the October 12, 2021 Special Meeting. Commissioner Barton seconded the motion which carried unanimously. Each Commissioner individually gave verbal authorization for the use of their electronic signatures on these approved minutes.

Financial Information:

The Finance Manager presented the September financials to the Board.

Disbursements made from the General Ledger Fund for check number 44215 through 44357 totaling \$2,323,426.71, salary direct deposits totaling \$186,580.62, payroll taxes totaling \$69,506.53, and other electronic payments totaling \$224,104.97, for a grand total of \$2,803,618.83 were presented to the Board for approval. After review, Commissioner Rediske moved to approve the payables as listed. Commissioner Barton seconded the motion which carried unanimously. Each Commissioner individually gave verbal authorization for the use of their electronic signatures on these approved payables.

Update on State Department of Health State Action Level for PFAS

The General Manager shared information on a recent call with the State Department of Health regarding the upcoming rule on the State Action Level (SAL) for PFAS and the notification process. The notification process will include direct messaging to ratepayers if a source were to exceed the SAL. The Engineering Manager was also present on the call to discuss options for the District's impacted wells. The General Manager requested the ability to restructure the budget by moving allocated dollars from 2023 to 2022 to fund the two additional pumps and motors that will enable the District to pump extra

capacity out of other wells to offset taking the impacted wells offline. Commissioner Barton asked for additional information on impacted wells and power costs. The Board authorized the General Manager to proceed with his request.

Budgetary Decision Discussion – Source and Storage Allocations:

The General Manager introduced the topic. The Finance Manager presented information on the current status of the 2022 budget, as well as the different funding options and their impact on rates. The first option was to use the 20% of wholesale revenue set aside for source and supply to fund the year-to-year projects associated with source and supply wells and well capacity and reliability improvements. This option would still be in line with the wholesale revenue resolution. The second, third, fourth, fifth, and sixth options related to the seismic retrofitting of tanks: what level of seismic upgrades to pursue and funding options for those upgrades. Funding options included the use of the dedicated 30% of wholesale revenue set aside for tank storage and replacement. The District requested direction from the Board on the presented options. After discussion, the Board would like to pursue the first option for source funding using 20% of wholesale revenue. They would also like to pursue all proposed seismic upgrades but without using the 30% of wholesale revenue that has been set aside for tank storage and replacement.

Recommendation for Extending EPSL to Staff:

The General Manager presented Resolution B-1472 Extension of Emergency Leave – One-Time Use to the Board for consideration. The resolution would extend a one-time use of Emergency Paid Sick Leave, previously defined by the Families First Coronavirus Response Act and continued through the American Rescue Plan Act, to staff who have not previously used it for quarantine or isolation related to COVID-19. The resolution would be effective beginning October 1, 2021 and continue through September 30, 2022. The Board approved Resolution B-1472 as presented and each Commissioner individually gave verbal authorization for the use of their electronic signatures on the resolution.

Work Week Recommendation for 9/80's Versus 5/8's:

The General Manager summarized the 9/80's work week trial conducted over the last six months, including successes and challenges and the improved morale of staff. Collected data indicates that there have been small improvements due to the modified work week, including additional office hours for customer service, but the majority of information indicates a status quo – operations are running effectively and have not suffered due to offering a 9/80's schedule. The General Manager presented options to the Board and recommended that the Board approve the continuation of a 9/80's schedule offering to staff with the understanding that the modified work week will only continue so long as there is no reduction in work capacity by the staff. The Board approved the recommendation as presented.

General Manager's Report:

The General Manager shared that the District has a meeting with the City of Lakewood in November regarding the franchise agreement. After offering to take questions on his report, the General Manager yielded the rest of his time to the Operations Manager and Engineering Manager to give their reports.

Operations Manager's Report:

The Operations Manager shared information on current projects, including the resolution of the ongoing permitting issue with the City of Lakewood and the progress on the Scott Well Site project. Supply chain issues continue to impact all projects.

Engineering Manager's Report:

The Engineering Manager presented information related to the wells impacted by the new State Action Level for PFOS. He also presented highlights from his report. President Korsmo asked if Joint Base Lewis-McCord was using their PFAS-treated wells (yes).

Office Manager's Report:

The Office Manager shared information on the disconnect process. The District is down to 52 from 160 on the disconnect list.

Other Business:

The Board acknowledged wage increases as presented.

Commissioner Barton inquired about the General Manager's presentation to the Chambers-Clover Creek Watershed Council. The General Manager will be speaking on the District stewardship of resources used in the basin and the needs going forward as related to competing demands.

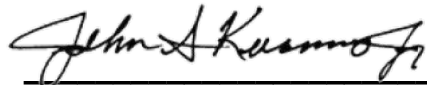
Commissioner Barton presented information from the Government Relations Committee, including the requested funds from the legislature, water quality nutrient limits for sewer districts, and the final package from the Governor's office for nonpayment amounts.

Our next Commissioner's meeting will be on November 18.

With no additional business to address, President Korsmo adjourned the meeting at 5:08 p.m.

**LAKEWOOD WATER DISTRICT
BOARD OF COMMISSIONERS**

BY:



ITS PRESIDENT

BY:



ITS VICE PRESIDENT

BY:



ITS SECRETARY

ATTEST:



DISTRICT SECRETARY