



Regular Meeting Board of Commissioners

Thursday, December 21, 2023 – 3:30 PM

In Person and Via Teams

Agenda

1. Call to Order
2. Attendance
3. Public Comment
4. Swearing in Commissioner John Korsmo, Jr., Position #3, Term 2024-2030.
5. [Approval of Regular Meeting Minutes from November 16, 2023.](#)
6. Finance Manager's Report
 - a. [Board Approval of Payables](#)
7. 2024 Final Budget Presentation & Approval
 - a. [Approval of B-1484 2024 Rate Increase](#)
8. General Manager's Report
 - a. Consulting Manager's Report
9. [Approval of Updated Service Connection Fees Reso. B-1410 Exhibit A, Part 1a](#)
10. [Operation & Maintenance Manager's Report](#)
11. [Engineering Manager's Report](#)
12. [Information Technology Manager's Report](#)
 - a. [Approve Surplus & Disposal Items](#)
 - b. [Annual Insurance Renewal Acceptance](#)
13. [HR Manager's Report](#)
 - a. Approve Employee Handbook Annual Updates
 - b. Repeal Resolution B-1424 Holiday's and Time Off
14. Other Business
 - a. Acknowledgment of Employee Wages Increases
 - b. Commissioner Barton WASWD update
 - c. Next Commissioners Meeting January 18, 2024 at 3:30 PM.
15. Public Comment
16. Adjourn



**LAKEWOOD WATER DISTRICT
BOARD OF COMMISSIONERS
Minutes of Regular Meeting
November 16, 2023
Boardroom & Via Microsoft Teams**

1. CALL MEETING TO ORDER

President Korsmo called the Regular Meeting to order at 3:30 PM.

2. ATTENDANCE

Present at the meeting: Commissioners J. Korsmo, G. Rediske, and G. Barton; General Manager R. Black, Engineering Manager M. Meyer, Operations & Maintenance Manager J. Dean, Finance Manager P. Mendoza, Office Manager T. MacDougall, IT Manager C. Fast, HR Manager B. Levo, and Administrative Assistant J. Clark.

3. PUBLIC COMMENT

Ned Lever shared he was attending as observer.

4. APPROVAL OF MEETING MINUTES FROM 10/10/23, 10/19/23, 11/1/23, 11/8/23 MEETINGS.

COMMISSIONER BARTON MOVED TO APPROVE THE SPECIAL MEETINGS OCTOBER 10, 2023, NOVEMBER 1, 2023 AND NOVEMBER 8, 2023; REGULAR MEETING OCTOBER 19, 2023, SECOND BY COMMISSIONER REDISKE. MOTION PASSED UNANIMOUSLY.

5. FINANCIAL INFORMATION

Marshall Meyer, Engineering Manager, presented the October 2023 financial to the Board.

- *Retail sales* Currently we are 2.89% higher than budgeted for the month and 8.86% higher YTD.
- *Operating revenue* is 5.36% higher than budgeted for the month and 6.54% higher YTD.
- *Pumping Operations* is 41.39% higher than budget for the month and 5.21% lower than budget YTD.
- *Water Treatment operations* is 1.87% under budget for the month and 19.33% under budget YTD.
- *Transmission and Distribution operations* is 36.29% under than budget for the month and 15.73% under budget YTD.
- *Total operating expense* is 5.49% under budget for the month and 6.32% lower than budget YTD.
- *Net Operating Revenue* is 13.95% higher than budgeted for the month and 25.39% higher YTD.

a. Approval of Payables

Disbursements made from the General Ledger Fund for checks number 46988 through 47101 totaling \$973,864.65, salary direct deposits totaling \$206,777.21, payroll taxes totaling \$76,381.30, and other electronic payments totaling \$385,758.60 for a total of \$1,642,781.76 were presented to the Board for approval.

COMMISSIONER REDISKE MOVED TO APPROVE THE PAYABLES AS LISTED. COMMISSIONER BARTON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

6. 2024 DRAFT BUDGET PRESENTATION

General Manager Black shared this year's theme is "Serving Healthy Communities through Responsible Water Practices." He reviewed draft profit and loss statements, the five-year rate forecast, cash flow, and Engineering Manager Meyer reviewed the 2024 capital, and the projected five-year capital forecast.

General Manager Black shared the five-year rate forecasts options.

Option 1 – 8% for 2024-2025 with projected reduction afterwards

- No new borrowing projected until 2026 which will be for PFAS projects (rate modeling used the DWSRF for this borrowing as part of the projection)
- 2028 Average Bill @ \$79.99

Option 2 – 8.4% in 2024 (same for 2025 onward from option 1)

- Strongest ending cash balance for 2028 @ \$9.13 million
- 2028 Average Bill @ \$80.16
- Most expensive rates among the options for the first 3 years – 2024-2026

Option 3 – 8% across 5-years projected rates.

- Second strongest ending cash balance for 2028 @ \$9.07 million
- 2028 Average Bill @ \$80.33
- Most expensive rates for the last 2 years projected – 2027-2028
- Most spread-out increases and more equitable across years

After reviewing the different options, the Board agreed to option 1.

HR Manager Levo provided the final rate updates for the District benefits for 2024. Regence increase of 4.5%, Delta Dental increase of 3.5% and Principal increase of 4.7%.

General Manager Black asked the Board if they would consider changing the medical/dental from 90% employer coverage to 100% employer coverage to keep the District competitive. After discussion, the Board agreed to add that option to the final budget.

The final budget will be presented at the December 21, 2023, Board meeting.

7. APPROVAL OF RESOLUTION AMENDMENT B-1410 SERVICE CONNECTION FEES AND CHARGES

General Manager Black recapped the updated Resolution B-1410 Exhibit A Plan Review Fees.

MOTION TO APPROVE RESOLUTION AMENDMENT B-1410 SERVICE CONNECTION FEES AND CHARGES BY COMMISSIONER REDISKE. SECONDED BY COMMISSIONER BARTON. MOTION PASSED UNANIMOUSLY.

8. GENERAL MANAGERS REPORT

Randall Black, General Manager shared that the past 29 years and six months have been a privilege and honor to do his job for the citizens, ratepayers, wholesale partners, the Board, and staff. He thanked the Commissioners for their support, feedback and the challenges and the questions that helped make him a better General Manager.

General Manager Black shared an update on the status of Western State Hospital. He hasn't heard back from DSHS on the letter sent last week. He reached out to DOH and hopes that he will hear back in the next day or two.

General Manager Black and Engineering Manager Meyer had a meeting with the City of Lakewood (City Manager Caulfield and Community Development Director Dave Bugher) about the project and the city supports the District in our position.

Rep. Mari Leavitt responded to the letter to the Secretary of DSHS and requested that the General Manager be included in all communications moving forward.

9. OPERATIONS & MAINTENANCE REPORT

James Dean, Operations & Maintenance Manager, shared the Fire Department has shared their fire hydrant testing report and we are starting to do the repairs. The meter box checks are 95% complete. The valve operation program has completed 2,200 valves this year. 2024 Flushing season is currently being planned.

The Front Street project is moving along, just not at the pace we would like it to go. The water main has been installed and we are waiting for the contractor to finish a few things up so we can do pressure tests and impurities testing done. The goal is to be done after Thanksgiving.

10. ENGINEERING MANAGER'S REPORT

Marshall Meyer, Engineering Manager, shared that water usage is down from summer totals of 22 mgd to around 10 mgd and half of that includes the wholesale water of 4.5 mgd-5 mgd. One well motor has gone out, supply capacity went down from 86% to 82% but is still adequate. During the slower season, Zac S. is looking at the cost efficiency of running wells at different times and will be monitoring through December to see if we can afford to rest things more often and see if it can save cost.

The District is still waiting for the Steilacoom Blvd. Tank generator (the last of the generators) it is estimated to arrive by the end of the year. Country Place and 88th & Pine GAC facilities are currently being designed.

Staff continue to log observed service line materials in our database and work on an interactive map tool that will ultimately be available to the public to find out what their service line material is. This is a requirement of the Lead and Copper Rule Revision. We anticipate a more significant effort in 2024 to complete the service line inventory required by EPA. This effort is included in our proposed budget for 2024.

Commissioner Korsmo asked if there are enough drilling contractors to do the work next year? Have we let them know about the upcoming projects and make sure they have capacity for our

projects. Engineering Manager Meyer shared that we are opening up the well construction type from cable tool method to rotary mud tooling method. There are more contractors available with this additional method.

11. IT MANAGER'S REPORT

IT Manager Fast shared there was only one Spam testing issue, and the staff member has received training. Dish Network has paid 4 of 5 payments in full, the last one is still under construction in Oakbrook. Dish would also like to have a spot on the Bridgeport tank.

12. HR MANAGER'S REPORT

HR Manager Levo shared that we have received three applications for the Engineering Manager position, and she is screening all the applicants to see if they qualify for the next round. She will update the Board at the December meeting on the status of the position.

13. Other Business:

- a. The Board acknowledged the wage increase this month. *None this month.*

General Manger shared the District is working on decommissioning of the well at the Nyanza property and he is working with the city on the purchase of the Nyanza vacant property for \$1.00.

- b. Commissioner Barton provided a brief update on the WASWD Legislative Committee. Commissioner Barton shared that he attended the Government Relations Committee where they discussed the upcoming legislative session January 8, 2024-March 7, 2024. The Public Works Trust fund is looking good, WA State revenue is strong so the PWTF should be safe. No major discussions on water resources, it will be addressed in 2025. Senator Jeff Wilson is pushing the Bio-Solid bill that failed last session. Rep. Leavitt is in support of the bill. WASWD is forming a committee with both sewer and water agencies to represent on the Bio-Solids committee; Commissioner Barton will be on the committee.

The In-House PW Bill is being challenged by Union workers and it is believed that they will introduce a bill to recall the In-House PW bill. WASWD will be working on this topic.

Commissioner Barton is on the Workforce committee, and they are working on job fair booth information and creating promo videos from the different agencies showcasing the different careers in the water industry.

- c. Our next Commissioner's meeting will be on December 21, 2023, at 3:30 PM.

14. PUBLIC COMMENT

None.

General Manager Black's last Board of Commissioners meeting as General Manager. Staff and Board of Commissioners shared their appreciation for General Manager Black's contributions to Lakewood Water District over the past 39.5 years.

Engineering Manager Meyer (Marshall) shared that he has enjoyed knowing General Manager Black (Randy) for the past 20 years. He first heard about Randy regionally and even nationally

due all his hard work in making things happen in the water industry. He shared how he appreciated Randy's belief and encouragement in him and the staff and how he has led the District. Randy's fingerprints are all over this organization and the kudos that the District receives have a lot to do with his leadership and stewardship.

General Manager Black thanked Marshall for his kind words.

Customer Service Manager MacDougall (Teri) shared that she is thankful for the last 20 years and the guidance Randy has shown her and his encouragement to participate in the Board meetings to learn more about the District. She shared that she couldn't ask for a better boss, a better teacher, a better leader, and to show her the way. She thanked him for all the support that Randy had given her.

General Manager Black thanked Teri for her kind words and for being a constant professional and he could always count on her being honest with him. He shared the one thing about this organization as a whole that has always endeared him to the organization was the people, because all that this organization has done isn't just because of me; it is has been us and it has been we that makes this organization the way it is.

IT Manager Fast (Christian) thanked Randy for the opportunity to come and work at the District. The District has become more of a family and that is due to his leadership. Christian shared that he thankful for all of the opportunities to do more than just IT. He is also thankful for the friendship that has been built.

General Manager Black shared that the District is lucky to have him and thanked him for his honest and direct communication.

Operations and Maintenance Manager Dean (James) shared that his time at the District has been short, but he has known Randy for several years and he has seen Randy's leadership in the different organizations that they are involved with. Randy's leadership is the reason he wanted to come to LWD.

General Manager Black shared that he was very excited to have James here and that he had to keep his enthusiasm and excitement to a minimum because he didn't want staff to get a feel for that and wanted James to exceed on his own merits. After James was selected for the job Randy was really excited and told all of the staff how James was going to be a great addition.

Administrative Assistant Clark (Jeri-Lynn) shared how thankful she was to have Randy as a boss. After 21 years at the city to come here to LWD was a completely different world and that was because of Randy and his leadership. She shared that Randy truly cares about his staff and the ratepayers and not himself.

General Manager Black thanked Jeri-Lynn for taking a chance and for being his right hand and for looking after him and for being more than he could have asked for.

Commissioner Korsmo (John) shared how he has enjoyed the number of years working together and he is appreciative of the collaboration and rewarding it has been working together and his

managerial style. They may not have always agreed on everything, but that makes it more interesting.

Commissioner Rediske (Greg) shared that Randy asked him out for coffee one day and said, “hey do you want to be a water commissioner?” Next thing he knows he is taking Commissioner Philips position. He shared that it's been a pleasure all along because it's a volunteer thing. He feels like he is doing this with the community, but it's just been so rewarding to see what Randy's done, for the community in terms of what the water district does for our community and it's a lot because of Randy in his opinion.

Commissioner Barton (Gary) shared that his first meeting he attended as a citizen he shared with Randy that his career in water wasn't over and that he had something to give back to the community and that first meeting he knew Randy was an outstanding leader. After Gary was appointed, he was surprised that the General Manager would take time out of his busy schedule to drive him around the District and show him the Wholesale Transmission Main project, tanks, etc. He is proud to be here because of Randy's leadership.

General Manager Black shared that it has been an honor to serve the Board of Commissioners and the District. He would have never guessed at 33 years old he would be here today 29 years later. He has learned a lot throughout his career, mistakes were made and he owned them and learned from them. He always tried to take responsibility and set an example to the staff to understand what it means to be committed, involved, participating and understanding it is ok to make mistakes as long as your heart was in the right place.

The organization is well known in the District for what we do as an organization together and that has been important to him is how we are reflected in the community. If your motivation is always what the best interest is for the ratepayers, you will always end up on the right side.

He is at peace knowing that Marshall is taking over and he has his full trust and confidence in Marshall. That helps when you think about turning over something to somebody, you want the same care, and you want the same motivation and outlook towards what you do and what you've done and to continue on. He feels he has that with Marshall and the staff here in the District. He shared he at peace with where this organization's going to go in the future and excited to see where it's developing. Randy said, “thank you all very much for the very nice kind and generous words and means more to me than what you really know.”

Commissioner Korsmo shared some closing thoughts and adjourned the meeting.

15. ADJOURN

President Korsmo adjourned the meeting at 5:42 PM.

**LAKWOOD WATER DISTRICT
BOARD OF COMMISSIONERS**

BY:

ITS PRESIDENT

BY:

ITS SECRETARY

BY:

ITS VICE PRESIDENT

BY:

DISTRICT SECRETARY (DATE)

We, the undersigned Board of Commissioners of the Lakewood Water District
Pierce County, Washington, do hereby certify that the merchandise or services
hereinafter specified have been received and checks numbering 47102 through
47199 and all electronic payments for this period are hereby approved for payment in the sum of
\$3,699,547.97 this 21st day of December 2023.

Commissioner Korsmo

Commissioner Rediske

Commissioner Barton

General Manager

Check no.	Vendor Name	Payment Description	Amount
47102	WA State Support Registry	Payroll 11/10/23	195.50
47103	Associated Petroleum Products	(380) Gallons Unleaded Fuel	1,364.80
47104	Bailey & Sons Spraying Inc	Qtrly Insect & Disease Control - Trees & Shrubs	781.88
47105	Bosma, Samuel	Uniform Reimbursement	247.47
47106	Center Electric Inc	View Rd - Surface Wash Pump Repair	1,248.81
47107	Centurylink	(1) Site Internet Svcs	86.00
47108	Cintas	11/1/23 Weekly Svcs	163.56
47109	Fastenal	(20) Safety Glasses (40) Respirators	784.53
47110	Guardian Security Systems	CCTV Installation Angle Lane - Cloud Storage & Svc	9,143.81
47111	Hach Company	(2) Chlorine Dispensers	190.36
47112	Harold Lemay Enterprises	Oct 2023 - RO Disp/Haul/Lid/ Rental Fee & Mixed Recycling	732.01
47113	Horizon	(3) Bundles - White Locating Flags	69.36
47114	Jacob Lea	Uniform Reimbursement	494.96
47115	Lakewood Hardware & Paint	(1) SDS Hammer Bit - (5) Rolls Blue Masking Tape - (1) Fastener	59.02
47116	Lowes	Faucet - Couplings - PVC J-Box - Washers - Screwdrivers	501.70
47117	Marsh, Tyler	Uniform Reimbursement	225.65
47118	Openworks	Nov 2023 Janitorial Svcs	1,882.51
47119	Pierce County Sewer	Oct 2023 - 8100 WA Blvd & 11900 Grav Lk Dr - Sewer Chgs	84.28
47120	Pro Call Center	Oct 2023 After Hours On-Call Svcs	207.51
47121	Seattle Ace	Heater N-3 - Waterproof Sandpaper - Cobalt Drill - Drill Bits	109.54
47122	Staples	(1) Magenta Toner Cartridge	234.48
47123	Stronghold Armored Inc	Oct 2023 Armored Truck Svcs	375.00
47124	TMG Services Inc	(2) Drum Pallets w/Drain - (2) Potassium Storage Tanks	2,703.62
47125	Water Management Labs	(38) Total Coliform P-A3 Tests & (1) Nitro Nitrogen Test	945.00
47126	Able General Contracting LLC	50% Deposit - Annex Remodel & Upgrades	67,244.13
47127	Airgas	(2) Acetylene Rentals	6.06
47128	Caselle	December 2023 Contract Support & Maintenance	3,942.68
47129	Centurylink	(5) Sites Internet Svcs	424.18
47130	Cintas	11/08/23 Weekly Svcs - (24) Large & (24) XL Nitrile Gloves	666.23
47131	City of Lakewood	Pay# 20 - Phase# 2 - R&R - Grav Lk Dr - Wash - Nyanza	2,321.90
47132	Cure Customs	J Dean Uniform & (12) Logo Backpacks for Laptops	255.89
47133	Ferguson Waterworks	Inventory - (65) 5/8 Inch Meters - CM (280) Dechlor Tablets	17,134.53
47134	Grainger	(1) Engraver (1) 2 PC Engraver Replacement Bits	86.41
47135	Lakewood Hardware & Paint	(6) Single cut keys - G-1 Well Site	17.77
47136	Check Void	Voided - Incorrect Amount	-
47137	McClains Soil Supply	(5) Loads - Haul Yard Waste	215.09
47138	Mooses Auto Tech	Trk# 30 AC Compressor & Trk# 32 Oil Chg & Svc	2,024.51
47139	Multicare	(2) DOT Exams - S Rae & E Schwind	262.00
47140	Napa Auto Parts	(10) Pairs Wiper Blades - Trucks	330.08
47141	Northwest Corrosion	Annual Cathodic Protection Checks - American Lk & Wash	1,900.00
47142	Pierce County Auditor	Satisfaction of Lien - 8961 Gravelly Lake Dr SW	18.00
47143	Pitney Bowes	10/18/23 Postage Meter Refill	1,005.00
47144	S&B Inc	WINCC Upgrade - V 7.5 to V 8 - (2) Licenses	1,343.22
47145	Seattle Ace	(1) Alum Box Lvl - (1) 4 Inch PVC Plug - (5) Fasteners	68.58
47146	Sprague Pest Solutions	October 2023 Pest Control Svcs	115.05
47147	State Auditors Office	Audit 2022	3,971.10
47148	Thomas M Pors	October 2023 Western State Hospital Assumption	4,620.00
47149	Utilities Underground	(241) October 2023 Locates	310.89
47150	Verizon Wireless	October 2023 On-Call Cell Maint & Operations & SCADA Data	1,132.85
47151	Water Management Labs	(19) Total Coliform P-A3 Tests	399.00
47152	Associated Petroleum Products	(450) Gallons Unleaded Fuel & (100) Gallons Diesel Fuel	2,051.78
47153	Bailey & Sons Spraying Inc	Insect & Disease Control - Trees & Shrubs - Various Sites	781.88
47154	Barton, Gary	Reimburse Mileage - WASWD Mtgs	43.43
47155	Cintas	11/14/23 Weekly Svcs	163.56
47156	Civicplus	Web Svcs - 10/01/23 - 09/30/24	4,292.50
47157	Daulbaugh, Jordan	Uniform Reimbursement	96.14
47158	Ecolube Recovery LLC	(100) Gallons Used Motor Oil Disposal	168.00
47160	Openworks	Nov 2023 - Other Floor Care Chgs	115.00
47161	Rainier Supply	(1) Lug Nut (2) Flat Washers (1) Hex Nut (1) Screw	5.71
47162	Randich, Christopher	Uniform Reimbursement	123.05
47163	Seattle Ace	Trk# 41 (1) Mechanic Tool Set (4) Key Rings (1) Paint Tray	305.99
47164	Sherwin-Williams Co	(1) Gallon Grey/Green Paint - Deepwood Well Site	65.21
47165	Staples	(13) 2024 Assorted Calendars	436.63
47166	Lakewood Water District	Payroll 11/24/23 - Employee Fund	320.00
47167	WA State Support Registry	Payroll 11/24/23	195.50
47168	All Season's Window Cleaning	December 2023 - Windows Cleaned Inside & Outside	375.00
47169	Asphalt Patch Systems	7620 Harmony Place SW & 10223 Gravelly Lake Drive SW	1,374.27
47170	Bullard, Donald	Uniform Reimbursement	381.05
47171	Centurylink	(8) Sites - Internet Svcs	705.36
47172	Cintas	11/20/23 & 11/29/23 Weekly Svcs	290.48
47173	Core & Main	Vlv Boxes & Lids - Mtr Cplgs - Mtr Box Covers & Lids - Risers	7,945.88
47174	Cure Customs	(60) Assorted Sizes Hats & Caps & (12) Laptop Backpacks	1,783.62

47175	Dande Company	(2) New Name Plates - New GM (MM) & Retiring GM (RB)	15.41
47176	Day Wireless Systems	November 2023 Communication - Radio Service	636.98
47177	Eurofins Eaton Analytical	11/07/23 PFAS Sampling	3,000.00
47178	Fastenal	(3) Boxes Eyewear Cleaner (4) Boxes LG & (2) Boxes Gloves	225.79
47179	Pollard Water	Replaced Damaged Hydrant Meter Ring & Lid	40.59
47180	Grainger	(8) Gray Socket Caps - Pressure Relief Vlvs - Pressure Gauges	1,454.86
47181	Hach Company	(10) Chlorine Re-Agents	740.87
47182	Inslee Best Doezie & Ryder	October 2023 Gen Svcs - Cell Towers - Wst State Hospital	5,575.70
47183	Kennedy/Jenks Consulting	Country Place U-1 PFAS Treatment - PFAS Cost Impact Eval	12,555.69
47184	Lakewood Hardware & Paint	Sand Paper - Truss Screws - Roof Nails - Tank Vlv - Key Rings	83.66
47185	Liberty Mutual	WSDOT - Individual Bond Franchise & Permit Fee - Bond	100.00
47186	Marten Law	Sept & Oct 2023 Svcs & Omni General Svcs	91,523.49
47187	Check Void	Wrong Vendor# Selected - Check Voided & Re-Issued	-
47188	Pacific Groundwater Group	October 2023 Lakewood Aquifer E Study	2,478.75
47189	Pape Machinery	Pallet Forks - New Backhoe	6,603.80
47190	Rainier Supply	Steel Conditioning Straps - Hole Lugs - Hex Caps - Flat Cut Wash	50.25
47191	Red Valve Company	Check Valve R-2 Well - (1) 4 Inch Galvanized Ring	743.14
47192	Seattle Ace	Adapter - Power Cord - Compact Utility Knife for Deepwood Well	20.96
47193	Smith, Zac	Uniform Reimbursement	213.58
47194	Sound Home Maintenance	8501 112th St SW - Deepwood Facility - Testing & Repairs	330.30
47195	Stronghold Armored Inc	August 2023 Armored Truck Svcs	375.00
47196	Town of Steilacoom	November 2023 View Rd - Electric & Sewer Chgs	8,257.27
47197	Univar USA	(4) 55 lb Pails - Potassium Permanganate Powder	1,680.49
47198	Water Management Labs	(14) Total Coliform P-A3 Tests (1) MMO-MUG Test	336.00
47199	Northwest Abatement Services	Asbestos Abatement - Water Dmg - 112th St - Mills Residence	6,211.41
Sub-Total			299,463.70
November Payroll			209,767.87
November Payroll Taxes (PMT# 836 & PMT# 843)			76,235.74

Date	Other Electronic Payment		
11/07/23	PMT# 830 - Sir Speedy	6,929.19	
11/08/23	PMT# 831 - Deferred Comp	3,838.87	
11/08/23	PMT# 832 - WA PERS	23,350.00	
11/15/23	PMT# 833 - CEP Enterprises	6,175.00	
11/15/23	PMT# 834 - RH2 Engineering	3,287.78	
11/15/23	PMT# 835 - Sir Speedy	1,589.51	
11/17/23	PMT# 837 - Regence	61,619.77	
11/17/23	PMT# 838 - Delta Dental	4,491.55	
11/17/23	PMT# 839 - AFLAC	507.55	
11/20/23	PMT# 840 - Principal Insurance	2,873.54	
11/20/23	PMT# 841 - Deferred Comp	3,838.87	
11/20/23	PMT# 842 - WA PERS	24,093.76	
12/05/23	PMT# 844 - RH2 Engineering	10,247.48	
12/05/23	PMT# 845 - Sir Speedy	5,172.67	
	Revenue Bond, (2014) - Prin & Int	443,725.00	
	Revenue Bond, (2017) - Int only	136,356.25	
	Revenue Bond, (2019A) - Prin & Int	1,207,025.00	
	Revenue Bond, (2019B) - Int only	167,550.00	
	Revenue Bond, (2021A) - Prin & Int	309,175.00	
	Revenue Bond, (2021B) - Prin & Int	481,907.50	
	B&O Tax	69,668.18	
	US Bank CC (Less Power)	29,826.38	
	US Bank CC Power Costs	99,557.88	
	Paymentech/Merchant Fees (NOV)	6,301.74	
	Xpress Bill Pay Fee (NOV)	3,846.36	
	Key Bank Analysis (NOV)	1,125.83	
			3,114,080.66
GRAND TOTAL			<u>3,699,547.97</u>



MEMORANDUM

To: Board of Commissioners

From: Marshall Meyer

Date: December 21, 2023

Re: Approval of 2024 Rate Increase

The budget for 2024 presented today is recommended for approval by the Board of Commissioners. This budget accomplishes the operational, capital, and maintenance tasks the District needs to undertake for continued reliable operations of the water system. The budget presented represents a significant effort by staff and I am proud of the work they produced. In the 2023 budget projection, it was forecast to increase rates by 11.39% in 2024. We have experienced better than projected cash flows in 2023 and were successful in securing several low interest loans, and now are requesting a smaller rate increase of 8.00% for 2024.

Per the Board's direction at the November meeting, the 5-year rate forecast assumes a weighted rate increase of 8.0%, including 8.92% general and 6.0% R&R for 2024 and 2025, then a reduced weighted rate increase of 7.74% in 2026, 7.75% in 2027 and 7.77% for 2028.

I am recommending the Board of Commissioners approve the rate increase effective March 1, 2024. These rates are outlined in the 2024 budget that will be effective January 1, 2024 if approved by the Board.

RESOLUTION NO. B-1484

**A RESOLUTION OF THE COMMISSIONERS OF LAKEWOOD WATER DISTRICT
ADOPTING AN OVERALL, WEIGHTED 8.00 PERCENT WATER RATE INCREASE
AS OUTLINED IN THE 2024 BUDGET, EFFECTIVE JANUARY 1, 2024.**

WHEREAS, the Commissioners of the District, in accordance with RCW 57.08.081, have the authority and responsibility to establish rates and charges for the District; and

WHEREAS, the Commissioners of the District have caused to be completed an analysis of the District's fiscal needs for the future; and

WHEREAS, the five-year capital budget was considered; and

WHEREAS, the District's rate model analysis showed that revenues are inadequate to properly provide for increased operation and maintenance costs, system replacements, additions and betterment, and to allow for sufficient reserves consistent with the District's adopted financial policies, unless a recommended overall, weighted 8.00 percent rate increase as outlined in the 2024 Budget is made effective January 1, 2024, with the first billings reflecting the increase to be on or after March 1, 2024. This overall, weighted increase consists of a 6.0 percent increase in the R&R fixed fee based on meter size to fund the District's 50-year R&R (Replacement and Rehabilitation) Program as well as a rate increase of 8.92 percent for both the volume charge and the base charge to fund general operation, maintenance, and other capital projects. This rate increase is lower by 3.39 percent compared to the rate forecasted for 2024 of 11.39 percent in the Five-year Rate Forecast adopted in the 2023 Budget and normalized for the next five years in the Five-year Rate Forecast in the 2024 Budget.

NOW, THEREFORE BE IT HEREBY RESOLVED AS FOLLOWS:

SECTION 1. The Board of Commissioners of Lakewood Water District hereby adopts and approves by resolution a rate increase as outlined in the 2024 Budget and above for all active accounts; it further hereby adopts and approves the following revised rate structure:

Effective January 1, 2024, rates shall include an increase by an overall, weighted 8.00 percent for most residential ratepayers; the actual rate increase percentage will vary according to customer meter size. The first billings reflecting the increase will be received on or after March 1, 2024.

Lakewood Water District Rates for Active Accounts

Base Charge and Water Consumption	Current Rates (2023)	New Rates (2024)
Base Charge	\$9.50 (incl's 800 cu ft)	\$10.35 (incl's 800 cu ft)
0-800 cubic feet	\$0 (included in Base Charge)	\$0 (included in Base Charge)
801-2000 cubic feet	\$2.01/ccf	\$2.19/ccf
2001 and over	\$2.74/ccf	\$2.98/ccf

R&R Fixed Fee Per Meter Size	Current Rates	New Rates
Meter Size	Fixed Fee	Fixed Fee
5/8"	\$ 33.08	\$ 35.07
1"	\$ 36.38	\$ 38.56
1.5"	\$ 46.30	\$ 49.08
2"	\$ 59.54	\$ 63.11
3"	\$ 95.93	\$ 101.69
4"	\$ 363.88	\$ 385.71
6"	\$ 463.11	\$ 490.90
8"	\$ 959.32	\$ 1,016.88
10"	\$1,257.04	\$ 1,332.47
12"	\$1,488.59	\$ 1,577.91

SECTION 2. According to standard District practice, the District will use all means necessary and appropriate to inform all ratepayers of this resolution and water rate increase. Be it known; a letter will be sent to all rate payers the first week of January 2024; this letter will be posted to the District's website at www.lakewoodwater.org.

SIGNED the 21st day of December 2024.

LAKWOOD WATER DISTRICT

Commissioner & President

Commissioner & Vice President

Commissioner & Secretary

Attest:

District Secretary



MEMORANDUM

To: Board of Commissioners

From: Marshall Meyer

Date: December 21, 2023

Re: Updated Service Connection Fees

The District targets reviewing the fee it charges to install individual service connections every two years to ensure that those new customers rather than existing customers bear the costs of adding new connections. The last time the costs were updated was in 2015. Fees have been reviewed since then, and costs have continued to be covered by the charge but have not been reviewed in the past 3 to 4 years.

Staff have reviewed materials and labor costs for services installed in 2022 and calculated an updated cost for connections depending on the service size. With the number of years since the last increase and accounting for many years of inflationary cost increases, the actual cost of installing the services has increased.

The majority of new services are the 1" x 5/8" service size, which would increase by \$495, or 29%, from what we currently charge, which again was established in 2015. As the service size increases, material costs increase significantly, which drives a 2" x 2" service cost to increase by \$1,040 or 22%. These costs reflect the actual costs of a new service when installed by District staff.

Based on their research and to continue with the District's philosophy of growth paying for growth, I am recommending the Board of Commissioners approve the updated fees presented.

2024 Service Connection Cost by Size

1" x 5/8" Service Connection

Description	Qty	Cost
1" Corp (1160)	1	60.00
1" Brs Ell 90% (2411)	1	17.00
1" Brs St Ell 90% (1821)	1	22.45
8"x1" Saddle (4600)	1	56.00
1" Male Instatite (001H)	1	35.50
1" Instatite End Conn (001H)	1	35.50
Linesetter w/check (3380)	1	137.00
1" Poly Pipe (.83/ea) (6810)	15	12.45
5/8" Iperl meter-9012	1	174.00
AMI Unit-9000	1	195.00
67 Concrete box/T lid-9017	1	149.64
Sub-Total		<u>894.54</u>
Truck Time 4hrs @\$20/ea	4	80.00
Excav Time 3hrs @\$50/ea	3	150.00
Labor 3men x 4hrs @\$60/ea	12	720.00
Sub-Total		<u>950.00</u>
Sub-Total (Material/labor/equip)		<u>1,844.54</u>
20% o/h		370.46
Total		<u>2,215.00</u>

2015 Cost: \$1,720.00 **Increase** **28.78%**

1" x 1" Service Connection

Description	Qty	Cost
1" Corp (1160)	1	60.00
1" Brs Ell 90% (2411)	1	17.00
1" Brs St Ell 90% (1821)	1	22.45
8"x1" Saddle (4600)	1	56.00
1" Male Instatite (001H)	1	35.50
1" Instatite End Conn (001H)	1	35.50
Linesetter w/check (3420)	1	271.06
1" Poly Pipe (.83/ea) (6810)	15	12.45
1" Iperl Meter-9003	1	229.40
AMI Unit-9000	1	195.00
67 Concrete box/T lid 9017	1	149.64
Sub-Total		<u>1,084.00</u>
Truck Time 4hrs @\$20/ea	4	80.00
Excav Time 3hrs @\$50/ea	3	150.00
Labor 3men x 4hrs @\$60/ea	12	720.00
Sub-Total		<u>950.00</u>
Sub-Total (Material/labor/equip)		<u>2,034.00</u>
20% o/h		406.00
Total		<u>2,440.00</u>

2015 Cost: \$1800.00 **Increase** **35.56%**

1-1/2" x 1" Service Connection

Description	Qty	Cost
1-1/2" Corp (1180)	1	132.90
1-1/2 Brs Ells 90% 2441 (35.50/ea)	2	71.00
1-1/2 Brs St Ells 90% 1841 (32.35ea)	2	64.70
8" x 1-1/2" Saddle (4580)	1	84.74
1-1/2" 110 Comp Union 5940 (55.42ea)	2	110.84
1-1/2" x 12" Brs nipple (3511)	1	32.55
1-1/2" Angle meter valve (3450)	1	150.51
1" Angle Check Valve (6510)	1	40.62
1-1/2" Poly pipe 6820 (.79ea)	15	11.85
1-1/2" x 1" Brs bushing (0505)	1	11.50
1-1/2" Meter FLG	1	14.74
1" Tail Piece	1	11.79
1" Iperl Mter-9003	1	229.40
AMI Unit-9000	1	195.00
69 Concrete box/T lid	1	361.29
Sub-Total		<u>1,523.43</u>
Truck Time 4hrs @\$20/ea	4	80.00
Excav Time 3hrs @\$50/ea	3	150.00
Labor 3men x 4hrs @\$60/ea	12	720.00
Sub-Total		<u>950.00</u>
Sub-Total (Material/labor/equip)		<u>2,473.43</u>
20% o/h		496.57
Total		<u>2,970.00</u>

2015 Cost: \$2,210.00 **Increase** **34.39%**

1-1/2" x 1-1/2" Service Connection

Description	Qty	Cost
1-1/2" Corp (1180)	1	132.90
1-1/2 Brs Ells 90% 2441 (35.50/ea)	2	71.00
1-1/2 Brs St Ells 90% 1841 (32.35ea)	2	64.70
8" x 1-1/2" Saddle (4580)	1	84.74
1-1/2" 110 Comp Union 5940 (55.42ea)	2	110.84
1-1/2" x 12" Brs nipple (3511)	1	32.55
1-1/2" Angle meter valve (3430)	1	150.51
1-1/2" Angle Check Valve (6520)	1	216.45
1-1/2" Poly pipe 6820 (.79ea)	15	11.85
1-1/2" C2 Omni meter-9004	1	1,322.67
AMI Unit-9000	1	195.00
#69 Concrete Box/T-lid-9017	1	361.29
Sub-Total		<u>2,754.50</u>
Truck Time 4hrs @\$20/ea	4	80.00
Excav Time 3hrs @\$50/ea	3	150.00
Labor 3men x 4hrs @\$60/ea	12	720.00
Sub-Total		<u>950.00</u>
Sub-Total (Material/labor/equip)		<u>3,704.50</u>
20% o/h		740.90
Total		<u>4,445.00</u>

2015 Cost: \$3,615.00 **Increase** **22.96%**

2024 Service Connection Cost by Size

2" x 1-1/2" Service Connection

Description	Qty	Cost
2" Corp (1190)	1	256.43
2" Brs Ells 90% 2451 (52.65/ea)	2	105.30
2" Brs Ells St 90% 1851 (61.35/ea)	2	122.70
2" 110 Comp Union 5950 (89.82/ea)	2	179.64
2" x 12" Brs Nipple (3521)	1	29.24
8" x 2" Saddle (4610)	1	139.11
2" Angle Valve (3440)	1	253.92
2" Poly Pipe 6830 (1.56/ea)	15	23.40
1-1/2" Angel check valve (6520)	1	216.45
1-1/2" C2 Omni Meter-9005	1	1,322.67
AMI Unit	1	195.00
#69 Concrete Box/T-lid	1	361.29
Sub-Total		<u>3,205.15</u>
Truck Time 4hrs @\$20/ea	4	80.00
Excav Time 3hrs @\$50/ea	3	150.00
Labor 3men x 4hrs @\$60/ea	12	720.00
Sub-Total		<u>950.00</u>
Sub-Total (Material/labor/equip)		<u>4,155.15</u>
20% o/h		834.85
Total		<u>4,990.00</u>

2015 Cost: \$4,270.00 **Increase** **16.86%**

2" x 2" Service Connection

Description	Qty	Cost
2" Corp (1190)	1	256.43
2" Brs Ells 90% 2451 (52.65/ea)	2	105.30
2" Brs Ells St 90% 1851 (61.35/ea)	2	122.70
2" 110 Comp Union 5950 (89.82/ea)	2	179.64
2" x 12" Brs Nipple (3521)	1	29.24
8" x 2" Saddle (4610)	1	139.11
2" Angle Valve (3440)	1	253.92
2" Poly Pipe 6830 (1.56/ea)	15	23.40
2" Angel check valve (6530)	1	322.94
2" C2 Omni Meter-9006	1	1,860.67
AMI Unit	1	195.00
#69 Concrete Box/T-lid	1	361.29
Sub-Total		<u>3,849.64</u>
Truck Time 4hrs @\$20/ea	4	80.00
Excav Time 3hrs @\$50/ea	3	150.00
Labor 3men x 4hrs @\$60/ea	12	720.00
Sub-Total		<u>950.00</u>
Sub-Total (Material/labor/equip)		<u>4,799.64</u>
20% o/h		960.36
Total		<u>5,760.00</u>

2015 Cost: \$4,720.00 **Increase** **22.03%**



Operations Manager's Report
 December 21, 2023
 Board of Commissioners Meeting

OPERATIONS

WORK ORDERS & PM'S (KEVIN)

- 320 Billing/Office Field Service Orders
- 116 Field Work Orders Elements
- 83 Fleet Service Orders
- 519 Total Service Orders

DELINQUENT ACCOUNTS – Teri

- 138 Delinquent Accounts
- 107 Paid on Door Hangers or on Disconnect
- 97 Services Disconnected
- 10 Remained Disconnected at the end of the month

LOCATES - Debbie

- 201 Locate Requests Received
- 11 Requests were out of LWD Service Area
- 189 Locates were submitted by LWD
- 01 Cancelled Locates
- 189 Locates Completed
- 189 Total amounts owed

RIGHT OF WAY PERMIT: 0

WATER AVAILABILITY LETTERS: 19

11/2/2023	SOUTHERN PAC TOWN COMPANYS	9911 FARWEST DR SW	R/NEW CONSTRUCTION	7755001110
11/3/2023	KINYARI INTERIOR REMODEL	7302 ONYX DR SW	R/REMODEL	6430403760
11/6/2023	REINER GARAGE APARTMENT	9319 HIPKINS RD SW	R/REMODEL	9460000490
11/6/2023	EDWIN HOUSE REMODEL	10806 INTERLAAKEN DR SW	R/REMODEL	4835000090
11/7/2023	HERNANDEZ REMODEL	3201 90TH ST S	R/REMODEL	8880300020
11/7/2023	LAKWOOD RES REMODEL-ADDITION	15001 W THORNE LN SW	R/REMODEL	219211060
11/7/2023	LAKWOOD RES REMODEL-ADDITION	15003 W THORNE LN SW	R/REMODEL	219211060
11/7/2023	LAKWOOD RES REMODEL-ADDITION	15005 W THORNE LN SW	R/REMODEL	219211060
11/13/2023	EMERSON LAKE BUSN PK BLDG A	7129 150TH ST SW	C/NEW CONSTRUCTION	4002590291
11/13/2023	EMERSON LAKE BUSN PK BLDG B	7210 146TH ST SW	C/NEW CONSTRUCTION	219221167
11/13/2023	LAKWOOD SHORES TOWNHOMES W	7422 STEILACOOM BLVD SW UNIT F	R/ADDITION	9010900010
11/14/2023	TAKE 5	9810 GRAVELLY LK DR SW	C/SHORT PLAT	219022196
11/16/2023	KIND RESIDENCE DECK REBUILD	10028 100TH ST SW	R/REMODEL	4550200170
11/16/2023	SWEET ANGES ESPRESSO LLC	12928 BRIDGEPORT WAY SW	C/ T/I	219132044
11/17/2023	OAKBROOK REMODEL NYAMWEYA	7601 EMERALD DR SW	R/REMODEL	6430301190
11/28/2023	9504 FARWEST	9504 FARWEST DR SW	R/NEW CONSTRUCTION	220328037
11/28/2023	9506 FARWEST	9506 FARWEST DR SW	R/NEW CONSTRUCTION	220328036
11/27/2023	REMODEL TO ADH	12906 NAOMILAWN DR SW	R/REMODEL	6385000090
11/28/2023	PRE SCREENING TRIAGE	12910 AVE DUBOIS SW	R/REMODEL	219161054

MAINTENANCE

Bobby Gaskin – Department Head

NEW SERVICES:

None to report this month.

MAINS MAINTENANCE

Repaired 6" AC water main at 8933 107th St SW damage by contractor digging for sewer line. Had to replace a section of the AC with PVC 6" main billed owner developer for damage.

Repaired Broken 4" AC water main damage from tree roots at 10205 Lila LN SW. Replaced a section with 4" PVC main.

JOBS

Panattoni warehouse water main loop started installed 110 feet of 8" di so far.

POTHoles

Pothole water mains on the two different pressures zones up and around the hemlock tank site.

SERVICE MAINTENANCE

Abandon existing old connection after the re-location for new connection for 7704 Walnut St SW.

STOCK INVENTORY

None to report this month.

VALVE MAINT.

None to report this month.

VALVE OPERATION CHECKS

21 – Valve checked and cleaned out next year flushing route.

HYDRANT MAINTENANCE

35 – Fire Hydrants repairs done this month from Fire Department operational checks list.

HYDRANT REPLACEMENT:

None to report this month.

METER MAINT.

None to report this month.

FLUSHING SEASON:

Flushing Season Completed.

LEAK DETECTION REPAIR

2 weeks of Leak Detection completed Areas that was checked Hipkins Rd, Angle Ln, Ardmore Dr, 101st St and Diamond Blvd found only a couple hydrant gasket leaks.

GROUND MAINT.

None to report this month.

CITY FRANCHISE PROJECTS

None to report this month.

OPEN METER BOX CHECKS (Kevin)

881 completed for this month.

IDLE METER CHECKS

None to report this month.

TRAINING:

The entire field staff when through Forklift training.

DEPARTMENT ACTIVITIES Operations and Maintenance:

- The Fire Hydrant maintenance program is underway, and we received a list from Pierce County Fire Department just over 200 hydrant that were identified as needing some form of maintenance. Much of the list was for port gaskets that were considered worn but will not be replaced. Staff was reviewed and prioritized the list and begun effecting repairs.
- The new meter box check procedure has been well received and we have now inspected over 97% of meter boxes within the two-year target period. The remaining services are ones where the device is located inside a mechanical room and will be separated from the list going forward.
- The valve maintenance program has been completed with over 2100 valves and boxes exercised and cleaned.

CAPITAL & R & R PROJECTS – Operations Manager Projects

Design Projects:

Hemlock Hill Main replacement Project Phase 1: Job # 859

Topographic survey has been completed for the design of this project. Preliminary design activities are underway. Staff completed initial locating/potholing of water mains and pressure zone interties on the site We anticipate pausing work on this project at the approximately 30% design level and finishing design in later years.

Front Street / 96th Main Improvements: Job # 781

The construction contract for this project was awarded to HCON. The project was suspended due to some permitting issues. HCON started working again on August 28, 2023, and has installation of the water main for the project. We have encountered some old concrete road panels under the asphalt pavement along 39th Street, which has slowed progress and could have a cost impact depending on the extent and method of restoration required by the city. The contractor has completed pressure test on the new mains and is set to begin lateral tie-ins and service connections and should be completed by the last week of December.

Spanaway Spur Project – WTME connection: Job # 777

The project is nearly complete, with some additional landscape restoration still needed at the Leonard property to match previous conditions and meet the residents' satisfaction.

Hipkin's Road reconstruction With City of Lakewood: Job # 840

The main replacement for this project has been broken out into multiple phases due to scheduling constraints. The project is being administered by the City of Lakewood. The first phase of water main near Elwood is now complete. The bid process for the remainder of the project has been completed and was awarded to Sound Pacific. The bid was just over 1.7 million about 10% over our initial budget estimate but substantially under the engineers estimate of 2.6 million. The project is slated to begin the week of December 11th with some preliminary prep work.

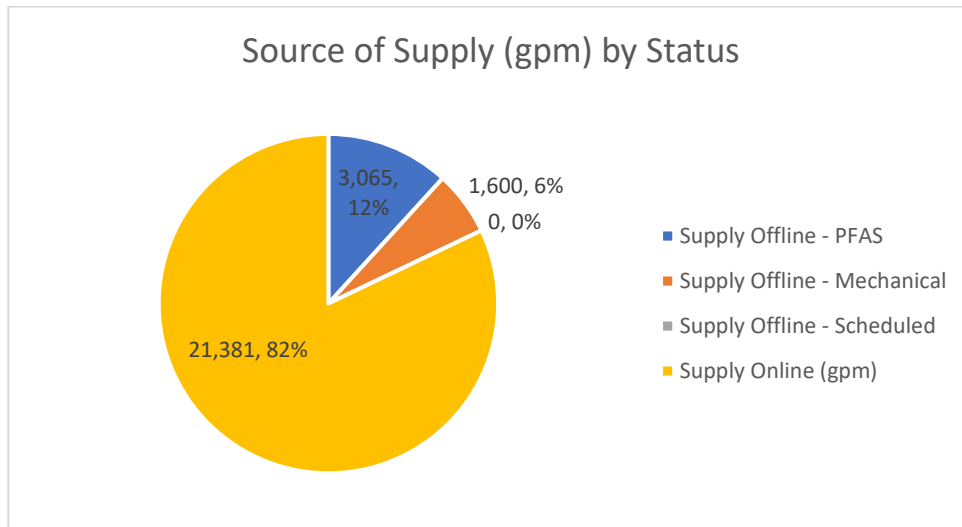


Engineering Manager's Report
December 21, 2023
Board of Commissioners Meeting

SOURCE OF SUPPLY

Operations

1. Total demands are approximately 10 million gallons per day, including roughly 5 million gallons a day to wholesale partners.
2. 82 percent of total supply capacity is online; 12 percent is offline due to PFAS, 6 percent is offline due to mechanical issues, and 0 percent is offline for scheduled activities.
 - a. Mechanical Issues:
 1. The K-2 Well motor was removed from service and is being rebuilt. This will be back online by early 2024.
 2. The P-1R Well had a motor failure and has been pulled for replacement. The motor was confirmed to have a manufacturing defect and is being replaced under warranty. This motor is still in transit from the manufacturer to our local supplier.
 - b. PFAS - I-3, O-2, O-3, and U-1 well are out of service due to PFAS.



Summary of supply capacity available

Maintenance

1. Field crews continue to work on preventative maintenance tasks.
2. Completed monthly lake and stream monitoring tasks, which support our water rights perfection process.

Capital Projects

1. R-2 Well
 - a. Site work continues.
 - b. This well will be in service prior to next year's high demand season.

2. P-2 Well Redevelopment
 - a. Redevelopment and expansion of the P-2 Well has been postponed until after the fall due to the current number of wells out of service due to mechanical issues.
 - b. We are currently working with the supplier to identify and order the replacement pump and motor so it is onsite and ready for a quick reinstallation following rehabilitation work. This will minimize the amount of time the well is out of service.
3. Emergency Generators and Well Improvements project
 - a. The largest generator is yet to be delivered to the Steilacoom Blvd site and is currently anticipated to be delivered at the end of 2023. All other generators have been delivered.
 - b. FEMA has extended our contract authorization through January 2025 to accommodate the supply chain delays.
4. K-3 and G-4 Wells
 - a. These projects are funded with two grants that are now in place.
 - b. We are finalizing bid documents for the well drilling that addresses the EPA grant requirements. Bids will be advertised in late 2023, with plans to start drilling in 2024. There are still a limited number of well drillers that are qualified to perform the work, so competition and availability may be limited.
5. Oakbrook O-2 Replacement Well
 - a. We are preparing an advertisement for the selection of a design team according to the process required by the loan agreement.
6. Hipkins I-3 Replacement Well
 - a. We are preparing an advertisement for the selection of a design team according to the process required by the loan agreement.
7. Country Place U-1 Well GAC Facility
 - a. Initial site survey is complete and design work is underway by the selected design consultant Kennedy/Jenks.
8. 88th & Pine J-Wells GAC Facility
 - a. Geotechnical site investigations have begun, and HDR is beginning the preliminary design work for this project.

WATER QUALITY

Operations

1. The field crew completed monthly water quality samples.
2. Annual compliance samples were taken at sources throughout the system.
3. PFAS testing continues throughout the system.

Maintenance

1. Field crews continue to work on preventative maintenance tasks.

Capital Projects

1. We continue to monitor the status of the rule's finalization from EPA.
2. Staff continue to log observed service line materials in our database and work on an interactive map tool that will ultimately be available to the public to find out what their service line material is. This is a requirement of the Lead and Copper Rule Revision. We anticipate a more significant effort in 2024 to complete the service line inventory required by EPA. This effort is included in our proposed budget for 2024.

PUMPING

Operations

1. 88 percent of pump station capacity is online. Wholesale pump stations are supplying approximately 4.5 MGD.

Maintenance

1. Field crews continue to work on preventative maintenance tasks.

Capital Projects

1. We are awaiting delivery of a variable frequency drive for one of the pumps at the Steilacoom Blvd Pump Station. The VFD was ordered early in the year.

STORAGE

Operations

1. 100 percent of storage capacity is online.

Maintenance

1. Field crews continue to work on preventative maintenance tasks.

Capital Projects

1. Seismic retrofits of Washington Boulevard Tank and 104th and Bridgeport Tank
 - a. Preliminary design is ongoing for both tanks.
 - b. Our design consultant, RH2 Engineering, has developed some initial materials we intend to submit to FEMA in hopes of securing additional grant funding when applications are open again, hopefully later this year.



IT Manager's Report
 December 21, 2023
 Board of Commissioners Meeting

CYBER SECURITY UPDATE

There are a couple minor Cyber Security Issue to report.

- All Penetration Testing results for November came back with zero findings.
- The November Spam testing campaign resulted in 0 employees clicking on the test link.
- All operations networks are patched up to date and report no suspicious activity.
- All production devices and networks are patched up to date and reporting no suspicious activity.
- No malware has been detected on District equipment.

CROSS CONNECTION UPDATE

319	Assemblies Tested
02	New Applications
02	New Installations
02	Assemblies Replaced
06	Repairs
00	Removals
319	Test Reports Completed & Entered
00	48-hour notice
00	Disconnects for non-compliance.
00	Compulsory Tests Administered

SURPLUS AND DISPOSAL

Surplus

Items (To be purchased by RMB \$375.00 (Furniture: 10x\$20, Phone \$75, iPad \$100) *	Qty
Office Round Table	1*
Old Office Chairs.....	7*
Bookcase	1*
Wall Art (wood and metal cogs).....	1*
iPhone 12.....	1*
iPad Pro (2020)	1*
5/8" Ipearl meter and radio unit (historical wall)	1

Item To be purchased by Sandy Rae (1X\$200)*	Qty
HP Laptop	1*

Disposal

Items	
Old Office Desk (3 sections).....	1



Memorandum

To: Board of Commissioners
From: Christian Fast, IT Manager
Date: 12-21-2023
Re: Surplus

The following items are for Surplus & Disposal:

Surplus

Items (To be purchased by RMB \$375.00 (Furniture: 10x\$20, Phone \$75, iPad \$100) *	Qty
Office Round Table	1*
Old Office Chairs.....	7*
Bookcase	1*
Wall Art (wood and metal cogs)	1*
iPhone 12.....	1*
iPad Pro (2020)	1*
5/8" Ipearl meter and radio unit (historical wall).....	1

Item To be purchased by Sandy Rae (1X\$200)*	Qty
HP Laptop.....	1*

Disposal

Items	
Old Office Desk (3 sections).....	1



PROPERTY & CASUALTY

Proposal Prepared for
Lakewood Water District

Policy Period 01/01/2024 - 01/01/2025



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This proposal is based upon the exposures made known to the Agency by you and contains only a general description of the coverage(s) and does not constitute a policy/contract. For complete policy information, including exclusions, limitations, and conditions, please refer to your policy. In the event of differences, the policy will prevail.

Who We Are

Growth has no finish line.

No matter where you are on your growth journey, we can help you find solutions to meet your ever-evolving insurance and risk management needs. If you are a highly complex multinational company, an individual or anything in between, our experienced teams can help every step of the way.

Discover Our Capabilities

As a successful business, you plan for the future and adapt as circumstances change your course. At Brown & Brown, we help you navigate the path forward, by taking a different approach to how you view, analyze and purchase insurance. Your exposures are unique, and you deserve coverage options designed to help protect your assets, interests and reputation. Our teams work to understand your business and your risk management plan by providing personalized local service complemented by the exceptional resources and capabilities of a national brokerage.

Our History

Brown & Brown Insurance was founded in Daytona Beach, Florida, in 1939 by cousins J. Adrian Brown and Charles Covington Owen. In 1959, Adrian's son, Hyatt, took leadership of the family business. Under his direction, the Brown & Brown vision of a lean and profit-oriented organization came into focus. Following a merger in 1993, the company became Poe & Brown, Inc., publicly traded on Nasdaq. In 1998, Poe & Brown was changed back to Brown & Brown and became listed on the New York Stock Exchange (NYSE: BRO), joining the S&P 500 in 2021. The company has continued to thrive under Chief Executive Officer (CEO) J. Powell Brown, who became the third generation to lead the organization in 2009. We consistently deliver high-quality solutions and services to a broad array of customers. With a precise and focused acquisition strategy, Brown & Brown has become one of the insurance industry's most powerful and influential leaders.

Our Mission

We are dedicated to making a positive difference in the lives of our customers by helping to protect what they value most. With 350+ locations and growing, we have teammates across the globe who are dedicated to serving our customers and local communities.

Our Culture

We believe in doing what is best for our customers, communities, teammates, carrier partners and shareholders—always. Powered by a culture that values high performance and perseverance, the cornerstone of Brown & Brown's guiding principles are people, service and innovation.



5TH LARGEST

Insurance Brokerage in the Nation



350+ LOCATIONS

And Growing



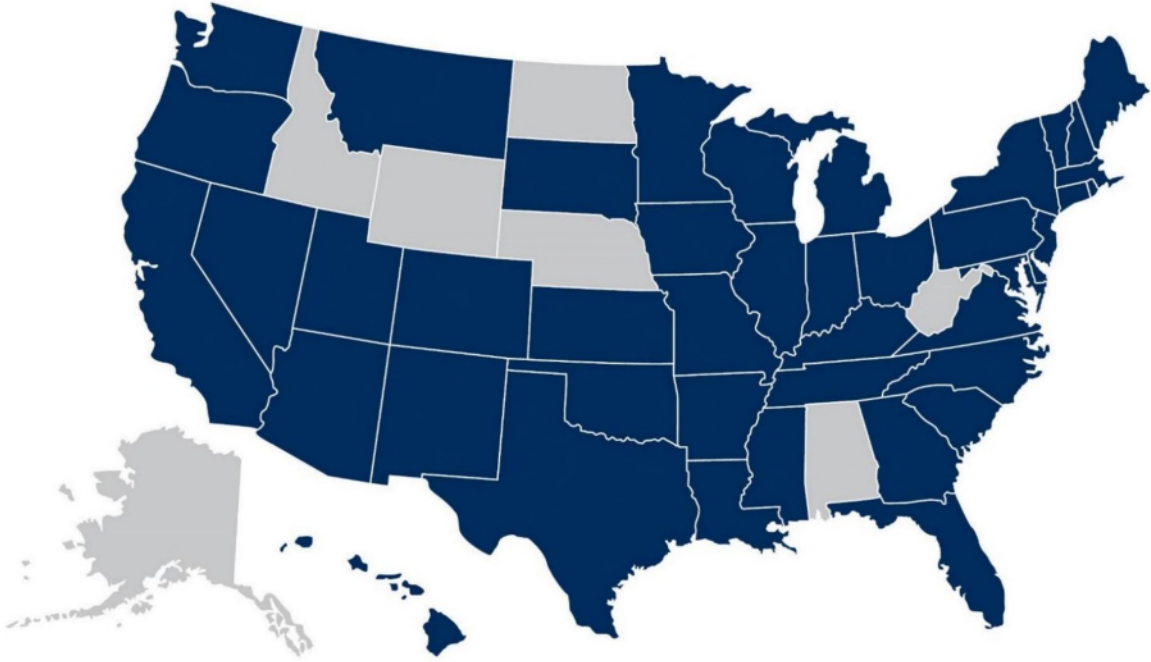
8,000+

Retail Teammates



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Brown & Brown



Canada



London, England



Ireland



Bermuda & Grand Cayman

In the map above, blue indicates states or countries with Brown & Brown locations.



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Preparing You for Tomorrow's Risks—Today™

We pride ourselves on our ability to couple national strength with local, personalized service. Our Brown & Brown of Washington, Inc. - based team is as connected to the more than 11,000 teammates across Brown & Brown and our team of companies as it is here in our community.

We have become a leading insurance brokerage because we view insurance differently and utilize our vast experience and wide-reaching network to deliver superior service and solutions to our customers, both big and small.

We believe that our teammates and the relationships they form with our customers are our strength. Our reputation has been built on a solid foundation of teamwork, strengthened by people who are dedicated to providing the highest degree of service. Our team thanks you for the opportunity to work together. Please find our contact information below.

Service Team

Name	Title	Email	Business Phone
Bryan Dunn	Account Executive	Bryan.Dunn@bbrown.com	(253) 396-5608
Nikki Kaur	Account Manager	Nikki.Kaur@bbrown.com	(253)396-5560



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Named Insured

Named Insured

Lakewood Water District

This list includes all the named insureds we presently have on your policies. Should any revisions to this listing be required, please notify our office immediately.

Location(s)

Lakewood Water District
11900 Gravelly Lake Dr SW Lakewood, WA 984991412

Loc #	Address	City	State	Zip
1	11900 Gravelly Lake Dr SW	Lakewood	WA	98499
2	14500 Grant Ave SW	Lakewood	WA	98498
3	4217 108th St SW	Lakewood	WA	98499
4	6333 Lake Ave SW	Lakewood	WA	98499
5	5725 New York Ave SW	Lakewood	WA	98499
6	8704 Hipkins Rd SW	Lakewood	WA	98498
7	3097 88th St S	Lakewood	WA	98499
8	10120 Sharon St SW	Lakewood	WA	98498
9	8015 & 8019 Washington Blvd SW	Lakewood	WA	98499
10	6420 127th St SW	Lakewood	WA	98499
11	8017 Onyx Dr SW	Lakewood	WA	98498
12	9305 Golf Course Rd SW	Lakewood	WA	98498
13	5200 Steilacoom Blvd SW	Lakewood	WA	98499
14	8501 112th St SW	Lakewood	WA	98499
15	114th SW & Old Military Rd	Lakewood	WA	98499
16	6400 72nd Street Ct W	Lakewood	WA	98499
17	5980 112th St Pt SW	Lakewood	WA	98499
18	10025 Angle Ln SW	Lakewood	WA	98498
19	8100 104th St SW	Lakewood	WA	98499
20	7614 52nd Ave W	Lakewood	WA	98499
21	10424 Bridgeport Way SW	Lakewood	WA	98499
22	9120 100th St SW	Lakewood	WA	98499
23	195 View Rd SW	Lakewood	WA	98499
24	112 Deepwood	Lakewood	WA	98498
25	3500 112th St	Lakewood	WA	98499
26	1620 115th St S	Lakewood	WA	98499
27	4210 108th St SW	Lakewood	WA	98499
28	8019 Washington Blvd	Lakewood	WA	98499
29	2032 121st St E	Tacoma	WA	98445
30	4205-4215 108th St SW	Lakewood	WA	98499



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Property

Subjects of Insurance:

Loc #	Bldg #	Blanket	Subject of Insurance	Limit	Valuation	Cause of Loss	Deductible
ALL	ALL	1	Building	\$18,990,000	Agreed Value	Special (Including theft) - Detail	\$10,000
ALL	ALL	2	Business Personal Property	\$3,701,000	Agreed Value	Special (Including theft) - Detail	\$10,000
ALL	ALL	N/A	Equipment Breakdown	Included	Replacement Cost	N/A	\$10,000

Client ultimately chooses limits insured.

Note: Only limited coverage applies to outdoor fences, radio and TV antennas including satellite dishes, detached signs, trees, shrubs, and plants unless specifically scheduled on the policy

Causes of Loss:

Direct Physical Loss subject to the policy form's exclusions and limitations.

Additional Policy Coverage(s):

Coverage	Limit 1
Brands and Labels	Included In Policy Limits
Claims Expense	\$10,000
Contract Penalty Clause	\$25,000
Computer Property	Included in Personal Property Limits
Excavation & Landscaping	\$25,000
Fine Arts	\$25,000
Fines for False Alarms	\$5,000
Fire Department Service Charge	\$50,000
Fire, Sprinkler or Burglar Alarm Upgrade	\$50,000
Fish in Aquariums	\$1,000
Glass	Included In Policy Limits
Guard Dogs	\$1,000
Lost Key Replacement	\$2,500
Newly Acquired Property	\$1,000,000 Blanket Limit Real & Personal
New Construction	\$500,000
Ordinance or Law – Undamaged Portion	Included in Building Limit
Ordinance or Law – Demolition	\$250,000
Ordinance or Law – Increase Cost of Construction	\$250,000
Personal Effects – Portable Electronic Equipment Away from Premises	\$1,000
Personal Effects – Premises	\$1,000
Personal Effects – Spouses	\$500
Personal Effects – Worldwide	\$1,000

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Pollutant Cleanup & Removal	\$25,000
Precious Metals	\$2,500
Signs	Included in Personal Property Limits
Theft Damage to Building	Included in Personal Property Limits
Utility Service – Direct Damage	\$10,000
Voluntary Parting	\$10,000

Additional Coverages and Coverage Extensions

Coverage	Limit
Accounts Receivable	\$250,000
Arson Reward	\$25,000
Computer Virus	\$2,500
Consequential Damage	\$25,000
Debris Removal	\$250,000
Personal Property at Unspecified Premises	\$100,000
Personal Property in Transit	\$100,000
Valuable Papers	\$250,000

Elite Property Enhancement: Municipalities Ultimate Cover

Coverage	Limit
Pollutant Clean Up and Removal	\$100,000
Emergency Real Estate Consulting Fee	\$2,500
Temporary Meeting Space Reimbursement	\$250
Workplace Violence Counseling	\$1,000
Automated External Defibrillators (AED)	\$5,000
Business Income and Extra Expense (Including Contingent)	\$100,000
Ordinance or Law – Undamaged Portion of the Building	Building Limit
Ordinance or Law – Demolition Cost	\$1,000,000
Ordinance or Law – Increased Cost of Construction	\$1,000,000
Fine Arts	\$50,000
Precious Metals	\$5,000
Earthquake Sprinkler Leakage	\$10,000

Coinsurance Clause

A clause under which the insured shares in losses to the extent that the insured is underinsured at the time of loss. The insurer grants a reduced rate to the insured providing the amount of insurance carried is 80%, 90% or 100% to value. If, at the time of loss, the insurance carried is less than required, the insured will share in the loss.

Examples of 80% Coinsurance

Building Value	Insured Carried	Loss	Insurance Pays
\$100,000	\$100,000	\$60,000	\$60,000
\$100,000	\$80,000	\$60,000	\$60,000
\$100,000	\$70,000	\$60,000	\$52,500

*Amount Carried (\$70,000)

Amount Required (\$80,000) x Loss - Deductible=Recovery Amount

Agreed Value

Suspends the coinsurance clause. Coinsurance may be reinstated if the company does not receive an annual statement of values.



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Boiler & Machinery

Coverage	Limit
Property Damage	\$22,691,000
Property Damage and Business Income/Extra Expense	-
Business Income and Extra Expense	\$500,000
Business Income	-
Extra Expense	-

Coverage	Sublimit of Insurance
Ammonia Contamination	\$25,000
Water Damage	\$25,000
Hazardous Substances	\$25,000
Spoilage	\$25,000
Expediting Expense	\$25,000
Newly Acquired Location Coverage	\$1,000,000
Off Premises Service Interruption Business Income	
Business Income	N/A
Business Income and Extra Expense	\$25,000
Extra Expense	N/A
Spoilage	\$25,000
Ordinance or Law	\$100,000

Deductibles

Coverage	Deductible
Property Damage	\$2,500
Business Income/Extra Expense	24 hours
Spoilage	Combined with Property Damage
Off Premises Service Interruption	N/A
Ammonia Contamination	Combined with Property Damage



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Crime- Phily Package

Coverage Form:

Loss sustained form covers losses that are actually sustained during the policy period and discovered no later than one year after the policy expires.

Additional Coverage(s)

Coverage	Limit	Deductible
Employee Theft – Per Employee – Faithful Performance	\$1,000,000	\$10,000

Client ultimately chooses limits insured.

Ultimate Cover Crime

Coverage
Money & Securities (Inside)
Money & Securities (Outside)
Money Order/Counterfeit Currency
Kidnap, Ransom, Extortion
Forgery or Alteration
Computer Fraud
Employee Dishonesty



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Inland Marine

Equipment Summary:

Loc #	Category	Scheduled/Unscheduled	Limit	Total Sched Items	% Coin	Ded	Valuation
WA	Miscellaneous – NOC See Schedule	Schedule	\$513,145	8	%	\$1,000	ACV
WA	Miscellaneous – NOC Leased Equipment	Unscheduled	\$50,000	-	%	\$5,000	ACV

Scheduled Equipment:

Item #	Year	Manufacturer	Model	Description	Serial #	Limit
0001	2015	John Deere	60G	Compact Excavator	1FF060GXKFJ286398	\$88,600
0002	2000	John Deere	401E	Backhoe	T04105X163907	\$81,612
0003	2000	John Deere	410E	Backhoe	1H000342TA	\$39,434
0004	N/A	N/A	N/A	Ingersoll-Rand Air Compressor	247939UGF327	\$11,461
0005	N/A	N/A	N/A	Portable Generator	1E9GF2224VR153006	\$85,032
0006	2020	Almand	N/A	Light Tower	5AEA1DA16LH007832	\$11,000
0007	2020	DOOSAN	G18S-5	FORK LIFT	FGAO2-1790-03107	\$24,596
008	2023	John Deere	410P	Backhoe	1T0410PAJPF04848	\$171,410

Client ultimately chooses limits insured.



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General Liability

Limits of Liability:

Coverage	Limit
Each Occurrence Limit	\$1,000,000
Personal & Advertising Injury	\$1,000,000
General Aggregate Limit (Other Than Products-Completed Ops)	\$2,000,000
Products/Completed Ops Aggregate	\$2,000,000
Fire Damage Legal Liability (Any One Fire)	\$100,000
Medical Expense Limit (Any One Person)	None
Abuse Sublimit – Per Person Limit	\$1,000,000
Abuse Sublimit – Aggregate Limit	\$2,000,000

Higher limits may be available.

Exposure Basis – Policy is subject to audit.

Loc #	Classification	Class Code	Premium Basis	Exposure
1	PROD/COMP OP SUBJ TO GEN AGG LIMIT	99943	Payroll	\$468,000
1	CONTR-SUB-PIPE/POWR LINE-N/GAS	91587	Total Cost	\$400,000
27	WAREHOUSE-PRIVATE-FP	68706	Area	1,680
30	VACANT LAND-FP	49451	Acres	2

Defense Costs:

Defense costs incurred in the investigation and defense of any claim will be paid **in addition to** the stated limits of liability.

Employee Benefits Liability – Claims Made

Coverage	Limit
Each Occurrence Limit	\$1,000,000
Aggregate Limit	\$1,000,000
Retro Date: 09/01/1969	

Washington Stop Gap Liability

Coverage	Limit
Each Person	\$1,000,000
Each Occurrence	\$1,000,000
Bodily Injury By Disease Limit	\$1,000,000



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Business Auto

Coverage	Limit	Ded.	Symbol
Liability -Combined single limit	\$1,000,000		1 – Any Auto
Uninsured/Underinsured Motorist BI	\$1,000,000		2 – Owned Autos
Comprehensive	ACV	\$2,000	7 – Autos Specified on Sched. 8 – Hired Autos
Collision	ACV	\$2,000	7 – Autos Specified on Sched. 8 – Hired Autos
Towing			7 – Autos Specified on Sched.

Higher limits may be available.

Vehicle Schedule

Year	Make	Model	VIN	Liability	UM	Comp Ded	Coll Ded
1998	Kohler	Flatbed	1E9GF2224VR153006	X			
1995	Kohler	Flatbed	1H000342TA	X			
2002	Eagle	Utility Trailer	1C9BE12182P691999	X			
2012	EHWAC	VALVE TRAILER	1E9PT151XCC297715	X		\$2000	\$2000
2012	FORD	E350 SUPER DUTY	1FDSE3FL0CDA92670	X	X	\$2000	\$2000
2013	FORD	EXPLORER	1FM5K7B82DGC45726	X	X	\$2000	\$2000
2015	FORD	F350 SUPER DUTY	1FDRF3G63FEA71038	X	X	\$2000	\$2000
2014	FORD	F150	1FTMF1CM5EKE65955	X	X	\$2000	\$2000
2014	FORD	F150	1FTMF1CM3EKE65954	X	X	\$2000	\$2000
2015	FORD	F150 SUPER CAB	1FTEX1C84FFB34962	X	X	\$2000	\$2000
2015	Tow Master	Utility Trailer	4KNNT1629FL162260	X		\$2000	\$2000
2016	FORD	EXPLORER	1FM5K7B85GGA29020	X	X	\$2000	\$2000
2016	FORD	F450	1FDUF4GY3GEA39208	X	X	\$2000	\$2000
2015	FORD	F150	1FTMF1C83FKD62067	X	X	\$2000	\$2000
2016	F150	F150	1FTMF1C85GKE64052	X	X	\$2000	\$2000
2011	FUEL PUP	500 GALLON TRAILER	ST0756	X		\$2000	\$2000
2013	FORD	F250	1FT7X2A6XDEB04870	X	X	\$2000	\$2000
2017	FORD	F550	1FD0X5GT5HED53546	X	X	\$2000	\$2000
2018	FORD	F150	1FTEX1CBXJKC28890	X	X	\$2000	\$2000
2018	FORD	F550	1FDUF5GY7JDA04495	X	X	\$2000	\$2000
2018	FORD	F550 DUMP TRUCK	1FDUF5GT9JDA04678	X	X	\$2000	\$2000
2016	FREIGHTLINER	114SD	1FVHG3DV5GHHH8451F	X	X	\$2000	\$2000
2019	FORD	TRANSIT CONNECT	NM0LS6E23K1391742	X	X	\$2000	\$2000
2018	FORD	F250	1FT7X2A68JED02598	X	X	\$2000	\$2000
2019	FORD	F150	1FTEX1CP4KKD58130	X	X	\$2000	\$2000
2019	FORD	F150	1FTEX1CB0KKD58131	X	X	\$2000	\$2000
2020	FORD	F150	1FTEX1CB9LKD81487	X	X	\$2000	\$2000
2020	FORD	F150	1FTEX1CB3LKE17044	X	X	\$2000	\$2000
2020	FORD	EXPLORER	1FMSK7DH2LGC36376	X	X	\$2000	\$2000
2020	FORD	TRANSIT CONNECT	NM0LE6E76L1479561	X	X	\$2000	\$2000
2021	FREIGHTLINER	5 YD DUMP	3ALACYFE8MDMM7741	X	X	\$2000	\$2000

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2020	FORD	F150	1FTEX1E50LKE97605	X	X	\$2000	\$2000
2021	FORD	F150	1FTEX1CB8MKE46945	X	X	\$2000	\$2000
2022	TRAIL MAX	24TS-A TILT	1V9PT3727N1233471	X		\$2000	\$2000

Garage Location Schedule

Garage Loc #	Address	City	State	Zip
1	5725 New York Ave SW	Lakewood	WA	98499

Driver Schedule

Driver #	Name	Date of Birth	License State	Driver's License #
1	Ryan Alvis	05/02/1985	WA	ALVISRN154KB
4	Randall Black	11/05/1961	WA	BLACKRM393QE
5	Carrie Bledsoe	05/10/1972	WA	WDL234N7013B
6	Samuel Bosma	08/17/1960	WA	BOSMASW403NP
7	Rodney Bowen	03/13/1973	WA	BOWENRE272DL
8	Robert Brooks	08/13/1968	WA	BROOKRT324NL
9	Christopher Donald Bullard	03/27/1976	WA	WDL55387F9SB
11	Jordan Daulbaugh	03/28/1989	WA	WDL553P5033B
12	Brent Davison	11/04/1971	WA	WDL9PTZF833B
13	Amber Dickens	10/07/1988	WA	DICKEAL124PG
14	Christian Fast	07/09/1967	WA	FAST*CD334MZ
15	Deborah Fast	09/25/1974	WA	WDL45SZJ453B
16	Doreen Funderburk	09/24/1967	WA	WDL44TR0003B
17	Robert Gaskin	05/12/1960	WA	GASKIRL405KK
18	Megan Golden	10/25/1985	WA	GOLDEML156P5
19	Shaun Jorgensen	09/13/1980	WA	JORGESF201OL
20	Michelle Kohler	05/25/1990	WA	WDL317Z3013B
21	Kyle Lawson	02/09/1990	WA	LAWSOKJ106CZ
22	Jacob Lea	11/09/1977	WA	LEA**JA231QZ
23	Briana Levo	05/10/1985	MO	T204129017
24	Teri MacDougall	04/07/1969	WA	WDL7R434893B
25	Tyler Marsh	12/10/1993	CA	F3297517
26	Philip Mendoza	10/10/1990	WA	WDL7Z5BCD43B
27	Lucas Nishiko	07/10/1982	WA	NISHILN186MS
28	Clark Pulk	03/28/1962	WA	PULK*CE389D8
30	Lucas Robinson	06/26/1991	WA	ROBINLI099L6
31	Kegan Rounds	05/14/1990	WA	ROUNDKD109KM
32	Eric Schwind	07/18/1974	WA	SCHWIEL266MQ
33	Zachary Smith	06/14/1976	WA	WDLB1ZB3433B
34	Donald Stanley	03/06/1972	WA	WDL56NNC913B
35	Marika Thomas	11/15/1980	WA	THOMAMS209QN
36	Kevin Wyckoff	12/20/1983	WA	WYCKOKC173R0
37	Christopher R Randich	05/23/1984	WA	RANDICR160K3
38	James Dean	04/17/1967	WA	WDL3S421C33B



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Hired / Non-Owned Auto

Coverage	Limit	Deductible
Non-Owned Liability	\$1,000,000	\$1,000
Hired Car Liability	\$1,000,000	\$1,000
Hired Car Physical Damage OTC Deductible Collision Deductible		\$100 \$1,000

Vehicle Ownership

The Named Insured represents that all scheduled vehicles are titled to the Named Insured or leased to the Named Insured. If not, you must notify us immediately in order to obtain proper coverage not currently proposed.

Autos Furnished to Individuals

If you furnish an auto to an individual that does not have a Personal Auto Policy or a Non-owned Auto Policy, please advise us so that we can recommend policy extensions or an additional policy to properly cover these individuals.

Symbol	Description
1	Any Auto
2	Owned Autos only. Only those autos you own (and for Liability Coverage any trailers you don't own while attached to power units you own). This includes those autos you acquire ownership of after the policy begins.
3	Owned private passenger autos only. Only the private passenger autos you own. This includes those private passenger autos you acquire ownership of after the policy begins.
4	Owned autos other than private passenger autos only. Only those autos, you own that are not of the private passenger type (and for Liability Coverage any trailers you don't own while attached to power units you own). This includes those autos not of the private passenger type you acquire ownership of after the policy begins.
5	Owned autos subject to no-fault. Only those autos you own that are required to have no-fault benefits in the state where they are licensed or principally garaged. This includes those autos you acquire ownership of after the policy begins provided they are required to have no-fault benefits in the state where they are licensed or principally garaged.
6	Owned autos subject to a compulsory uninsured motorist's law. Only those autos you own that because of the law in the state where they are licensed or principally garaged are required to have and cannot reject Uninsured Motorists Coverage. This includes those autos you acquire ownership of after the policy begins provided they are subject to the same state uninsured motorist's requirement.
7	Specifically Described Autos. Only those autos described in item three of the declarations for which a premium charge is shown (and for Liability Coverage any trailers you don't own while attached to any power unit described in item three).
8	Hired Autos Only. Only those autos you lease, hire, rent or borrow. This does not include any auto you lease, hire, rent or borrow from any of your employees or partners or members of their households.
9	Non-owned Autos Only. Only those "autos" you do not own, lease, hire, rent or borrow and that are used in connection with your business. This includes "autos" owned by your employees or partners or members of their households but only while used in your business or your personal affairs.



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Umbrella/Excess

Coverage / Limits:

Coverage	Limits
Each Occurrence Limit	\$10,000,000
Personal & Advertising Injury Limit	\$10,000,000
Products Completed Operations Aggregate Limit	\$10,000,000
General Aggregate Limit *Except with respect to Auto Liability & Products Completed Operations	\$10,000,000
Retained Limit	\$10,000

Higher limits may be available.

Schedule of Underlying Insurance

Employers' Liability	Limits
Bodily Injury By Accident	\$1,000,000 Each Accident
Bodily Injury By Disease	\$1,000,000 Each Employee
Auto Liability	\$1,000,000 Policy Limit

General Liability	Limits
General Aggregate	\$2,000,000
Products-Completed Operations Aggregate	\$2,000,000
Personal and Advertising Injury	\$1,000,000
Each Occurrence	\$1,000,000

Commercial Auto Liability	Limits
Combined Single Limit	\$1,000,000

Employee Benefits Liability (Claims Made)	Limits
Each Claim	\$1,000,000
Aggregate	\$1,000,000

Abuse or Molestation	Limits
Each Abusive Conduct	\$1,000,000
Aggregate	\$2,000,000



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Terms, Conditions, Endorsements, Exclusions, and/or Limitations include but are not limited to:

Form	Description
PI-CXL-002	Commercial Umbrella Liability Ins Policy Declarations
PI-CXL-001	Commercial Umbrella Liability Insurance Policy
PI-CXL-004	Directors And Officers Liability Exclusion
PI-CXL-005	Employers Liability (Stop Gap) Follow Form Endorsement
PI-CXL-014	Subsidence Exclusion
PI-CXL-026	Specified Underlying Claims Made Coverage Endorsement
PI-CXL-029	Employee Benefits Liability Follow Form Endorsement
PI-CXL-032 WA	Fungi Or Bacteria Exclusion
PI-CXL-039	Cap On Losses From Certified Acts Of Terrorism
PI-CXL-041	General Liability Follow Form Endorsement
PI-CXL-046	Failure To Supply Exclusion
PI-CXL-075	Lead Liability Exclusion
PI-CXL-088	Access Or Disclosure Of Confidential Info W/Exception
PI-CXL-092	Automobile Liability (Sublimit)
PI-CXL-099	Recording And Distribution Of Material
PI-CXL-100	Absolute Cyber Liability And Electronic Exclusion
PI-CXL-105	Abusive Conduct Liability Coverage Form Sublimit
PI-CXL-111	Limit Of Ins Excl Clause Minimum Limit Requirement
PI-CXL-113	Per Location / Per Project Agg Limit Of Ins Exclusion
PI-CXL-117	Silica Or Silica-Related Dust Exclusion
PI-CXL-132 WA	Absolute Communicable Disease Exclusion - Washington
PI-CXL-WA 1	Washington Changes
PI-CXL-WA 2	Washington Changes
PI-UMTER-DN	Disclosure Notice Of Terrorism Ins Cov Rejection Opt



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Cyber Liability

Limits of Liability:

Coverage – Insuring Agreements	Limits
Policy Aggregate Limit of Liability	\$2,000,000
Additional Breach Response Limit - (The Breach Response Limits Above Are In Addition To The Policy Aggregate Limit of Liability) <ul style="list-style-type: none"> Notified Individuals Legal, Forensic & Public Relations/Crisis Management 	\$2,000,000 100,000 (Threshold 100 Individuals) \$1,000,000
First Party Loss	
Business Interruption Loss Resulting from Security Breach or System Failure	\$2,000,000
Dependent Business Loss Resulting from Dependent Security Breach or System Failure	\$1,000,000 (exp \$100,000)
Cyber Extortion Loss	\$2,000,000
Data Recovery Costs	\$2,000,000
Liability	
Data & Network Liability	\$2,000,000
Regulatory Defense & Penalties	\$2,000,000
Payment Card Liability & Costs	\$2,000,000
Media Liability	\$2,000,000
eCrime	
Fraudulent Instruction	\$250,000
Funds Transfer Fraud	\$250,000
Telephone Fraud	\$250,000
Criminal Reward	\$50,000

Additional Coverages (Sublimits)	Limits
Computer Hardware Replacement Cost	\$2,000,000 (exp \$250,000)
Contingent Bodily Injury with Sublimit	\$250,000
CryptoJacking Endorsement	\$2,000,000 (exp \$100,000) (\$5,000 Retention)
Invoice Manipulation Coverage	\$100,000 (\$5,000 Retention)
Reputational Loss	\$2,000,000 (exp \$1,000,000) (\$5,000 Retention)
Volunteer Shutdown Coverage	Included

Retentions

Coverage Applicable	Retention
Breach Response, \$2,500 for Legal	\$5,000
Each Incident, Claim or Loss	\$5,000
Waiting Period	8 Hours
Retro Active Date	Full Prior Acts
Reputational Harm Loss	Inception



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Coverage Increase/Price Decrease

- We were able to negotiate a premium decrease this renewal.
 - Expiring: \$16,880
 - Renewal: \$11,180 (originally quoted @ \$18,410)
- We were also able to secure the following coverage enhancements, highlighted abp.
 - Dependent Business Loss Resulting from Dependent Security Breach or System Failure (Increased from \$100,000 to \$1,000,000)
 - Computer Hardware Replacement Cost (Increased from \$250,000 to \$2,000,000)
 - CryptoJacking Endorsement (Increased from \$100,000 to \$2,000,000)
 - Reputation Loss (Increased from \$1,000,000 to \$2,000,000)



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Management Liability

Coverage	Limits	Retention	Retro Date	P&P Date
Total Policy Aggregate	\$5,000,000			
Directors & Officers Liability (Shared Limits)	\$5,000,000	\$25,000	Full Acts Prior	09/01/1991
Employment Practices Liability (Shared Limits)	\$5,000,000	\$15,000	Full Acts Prior	09/01/1991

Higher limits may be available.

Defense Costs:

Defense costs incurred in the investigation and defense of any claim will be paid **within** the stated limits of liability.

Terms, Conditions, Endorsements, Exclusions, and/or Limitations include but are not limited to:

RNIL 1008 1021 Privacy Notice
 RNIL 1005 1021 Exclusion - OFAC and OFAC Related Liability
 RNPE PO 700 0122 Public Officials Liability and Employment Practices Liability Coverage - Claims Made and Reported
 RNPE ME 119 0122 Minimum Earned Premium
 RNIL 1000 0623 War And Terrorism Exclusion
 RNIL 1002 1021 Exclusion - Virus, Disease, Infectious Agents
 RNIL 1001 1021 Exclusion - Mold, Fungus, Bacteria, Virus and Organic Pathogens
 RNIL 1003 1021 Exclusion - Nuclear Energy Liability
 RNIL 1033 1222 PFAS and Related Chemicals Exclusion
 RNIL 1013 1021 Service Of Suit
 RNPE ABW 158 1222 Amended Back Wages Endorsement
 - \$100,000 Aggregate / \$5,000 Deductible
 RNPE PP 114 0122 Prior and Pending Exclusion (Inception)
 RNPE UA 135 0122 Utility Authority Coverage Endorsement
 RNPE RMHL 169 0223 Public Entity Risk Management Hotline - Policyholder Notice



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BROWN & BROWN

Crime- Excess

Coverage Form: Loss sustained form covers losses that are actually sustained during the policy period and discovered no later than one year after the policy expires.

Policy Term: 11/30/2023-1/1/2025

Additional Coverage(s)

Coverage	Limit	Deductible
Employee Dishonesty – Faithful Performance	\$1,000,000	\$ 1,000,000 Each Claim (Philadelphia Policy Limit)

Client ultimately chooses limits insured.

Terms, Conditions, Endorsements, Exclusions, and/or Limitations include but are not limited to:

- SFAA Crime Protection Policy for Public Entities (Ed. 03/19) - Discovery Form
- 1 790FIC Great American Insurance Fidelity & Crime Policy Cover
- 2 SDM683 Important Notice Fidelity Crime Division Claims
- 3 SP0002 Crime Protection Policy For Public Entities
- 4 IL8801 BusinessPRO Forms And Endorsements Schedule
- 5 SE0019 Exclude Trading Loss
- 6 SE0049 Insuring Agreement 1 As Excess Insurance (to be updated)
- Policy Number: PHPK2499746
- Limit of Insurance: 1,000,000
- Effective Date: 01/01/2023
- 7 SE0052 Exclude Specified Property
- Excluded Property: All metals
- 8 SE0135 Washington Changes-Cancellation, Nonrenew, Recoveries, Transfer Of Rights Of Recovery And Valuation Settlement
- 9 SE0153 To Add Faithful Performance of Duty
- 10 SE0161 Amend Confidential Information And Data Breach Costs Exclusions
- 11 SA7152 Virtual Or On-Line Peer To Peer Mediums Of Exchange Exclusion
- 12 SA7211 Exclude All Non-Fungible Tokens
- 13 IL7324 Global Sanction Endorsement
- 14 IL7268 In Witness Clause



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BROWN & BROWN

Proposal Premium Summary

Line of Business	Expiring Premium	Renewal Premium
Property	\$73,067.00 (\$22,691,000 TIV)	\$ 86,369 (\$22,691,000 TIV)
Inland Marine	\$2,599.00	\$3,282.00
Crime	\$681.00	\$681.00
General Liability	\$25,549.00	\$24,050.00
Business Automobile	\$51,555.00	\$50,908.00
Umbrella	\$17,874.00	\$17,874.00
Cyber	\$17,744.98	\$11,925.00
<i>Pure Premium</i>	\$16,880.00	\$11,180.00
<i>Broker Fee</i>	\$ 500.00	\$ 500.00
<i>SLTF</i>	\$364.98	\$245.28
Management Liability	\$10,200.00	\$18,512.77
<i>Pure Premium</i>		\$16,532.00
<i>Broker Fee</i>		\$1,600.00
<i>SLTF</i>		\$380.77
Excess Crime		\$2,130.00 (previously billed+paid)
<i>Pure Premium</i>		\$1,790.00
<i>Broker Fee</i>		\$340.00
Grand Total	\$198,975.98	\$215,731.77

This quote is valid until the proposed effective date.

Minimum Earned Premium / Fees are fully earned.



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Payment Plans

Line of Business	Payment Plan	Billing Plan
Philadelphia Package, Umbrella	Pay In Full Payment Options Available Upon Request	Direct Bill
Management Liability	Pay In Full Payment Options Available Upon Request	Agency Bill
Cyber	Pay In Full Payment Options Available Upon Request	Agency Bill

Subjectivities:

Philadelphia Package & Umbrella

- Copy of drivers list including first and last name, date of birth and license state/number
- Please verify the VIN #'s on vehicles #22 and #34 - our VIN check indicates these may be incorrect.
- Risk Management Contact Name, Phone Number and Email Address at the insured's location
- Signed and dated application.

Management Liability

- Signed and dated application.
- Signed Non-Admitted Carrier Acknowledgement

Cyber

- Signed Non-Admitted Carrier Acknowledgement
- Signed and dated application.



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A. M. Best

A. M. Best Rating of Proposed Carriers:

Basic Policy Info

Line of Business	Insurance Company	Rating	Admitted / Non-Admitted
Umbrella	Philadelphia Indemnity Insurance Company	A++, XV	Admitted
General Liability, Commercial Property, Business Auto, Crime, Inland Marine (Package)	Philadelphia Indemnity Insurance Company	A++, XV	Admitted
Management Liability Package	Richmond National Insurance Company	A-, VII	Non-Admitted
Cyber	Beazley / Lloyd's of London	A, XV	Non-Admitted
Excess Crime	Great American Insurance	A+, XV	Admitted

General Rating:

Rating Categories	Rating Symbols
Superior	A+ to A++
Excellent	A to A-
Good	B+ to B++
Fair	B to B-
Marginal	C+ to C++
Weak	C to C-
Poor	D

These rating classifications reflect AM BEST's opinion of the relative position of each company in comparison with others, based upon averages within the Property-Casualty insurance industry. They are reflective of overall company services and standing within the industry.

Financial Size Category:

Class	Range (\$ in Thousands)
Class I	Up-\$1,000
Class II	\$1,000-\$2,000
Class III	\$2,000- \$5,000
Class IV	\$5,000-\$10,000
Class V	\$10,000-\$25,000
Class VI	\$25,000-\$50,000
Class VII	\$50,000-\$100,000
Class VIII	\$100,000-\$250,000
Class IX	\$250,000-\$500,000
Class X	\$500,000-\$750,000
Class XI	\$750,000-\$1,000,000
Class XII	\$1,000,000-\$1,250,000

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Class	Range (\$ in Thousands)
Class XIII	\$1,250,000-\$1,500,000
Class XIV	\$1,500,000-\$2,000,000
Class XV	\$2,000,000-Greater

The Financial Size Category is an indication of the size of an Insurer and is based on reported policyholder's surplus conditional or technical reserve funds, such as mandatory securities valuation reserve, or other investments and operating contingency funds and/or miscellaneous voluntary reserves in liabilities (\$ in Thousands)

This information has been provided to you so that consideration is given to the financial condition of our proposed carriers. The financial information disclosed is the most recent available to Brown & Brown, Inc. Brown & Brown, Inc. does not guarantee financial condition of the insurers listed above.



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Understanding Claims-Made Policy

The claims-made policy provides coverage that is triggered when a claim is made against the insured during the policy period, providing the claim occurred after the retroactive date.

Current Policy Year:

The policy year begins on the effective date shown on the policy and expires on the expiration date also shown on the policy.

Prior Acts or Retroactive Date:

This date is shown on the policy. This provision eliminates coverage for claims that took place prior to the specified retroactive date, even if the claim is first made during the policy period.

Supplemental Extended Reporting Period (Tail Coverage):

This is a provision found within the claims-made policy that extends the length of the reporting period allowing the insured to report claims that are made against the insured after the policy has expired or been canceled, provided the claim took place during the expired/canceled policy. The ERP/Tail Coverage requires an additional premium and must be requested within the time frame as outlined in the policy.



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Compensation Disclosure

Compensation. In addition to the commissions or fees received by us for assistance with the placement, servicing, claims handling, or renewal of your insurance coverages, other parties, such as excess and surplus lines brokers, wholesale brokers, reinsurance intermediaries, underwriting managers and similar parties, some of which may be owned in whole or in part by Brown & Brown, Inc., may also receive compensation for their role in providing insurance products or services to you pursuant to their separate contracts with insurance or reinsurance carriers. That compensation is derived from your premium payments. Additionally, it is possible that we, or our corporate parents or affiliates, may receive contingent payments or allowances from insurers based on factors which are not client-specific, such as the performance and/or size of an overall book of business produced with an insurer. We generally do not know if such a contingent payment will be made by a particular insurer, or the amount of any such contingent payments, until the underwriting year is closed. That compensation is partially derived from your premium dollars, after being combined (or "pooled") with the premium dollars of other insureds that have purchased similar types of coverage. We may also receive invitations to programs sponsored and paid for by insurance carriers to inform brokers regarding their products and services, including possible participation in company-sponsored events such as trips, seminars, and advisory council meetings, based upon the total volume of business placed with the carrier you select. We may, on occasion, receive loans or credit from insurance companies. Additionally, in the ordinary course of our business, we may receive and retain interest on premiums you pay from the date we receive them until the date of premiums are remitted to the insurance company or intermediary. In the event that we assist with placement and other details of arranging for the financing of your insurance premium, we may also receive a fee from the premium finance company.

If an intermediary is utilized in the placement of coverage, the intermediary may or may not be owned in whole or part by Brown & Brown, Inc. or its subsidiaries. Brown & Brown entities operate independently and are not required to utilize other companies owned by Brown & Brown, Inc., but routinely do so. In addition to providing access to the insurance company, the Wholesale Insurance Broker/Managing General Agent may provide additional services including, but not limited to: underwriting; loss control; risk placement; coverage review; claims coordination with insurance company; and policy issuance. Compensation paid for those services is derived from your premium payment, which may on average be 15% of the premium you pay for coverage, and may include additional fees charged by the intermediary.

Questions and Information Requests. Should you have any questions, or require additional information, please contact this office at (253) 396-5500 or, if you prefer, submit your question or request online at <http://www.bbinsurance.com/customerinquiry/>



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Non-Admitted Carrier Acknowledgement

ACKNOWLEDGING THAT COVERAGE HAS BEEN PLACED WITH A NON-ADMITTED CARRIER

Surplus Lines Carrier: Richmond National Insurance Company, Lloyds of London.

Type of Coverage: Cyber, Management Liability

Effective Date of Coverage: 1/1/2024- 1/1/2025

*The undersigned hereby acknowledges that (s)he has instructed Brown & Brown of Washington, Inc. to place insurance coverage with a surplus lines company and understands that the insurance coverage written **is not** subject to the protection and benefits of the INSERT STATE Insurance Guaranty Association.*

Named Insured:

Date:

Signature of Named Insured

Printed Named and Title of Individual Signing

Revised 11-20-2020



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 Brown & Brown



HR Manager's Report
December 21, 2023
Board of Commissioners Meeting

Engineering Manager Recruitment Update

The job posting for the District's Engineering Manager position went live on August 28 and is open until filled. As of the writing of this report, four candidates have applied, with two moving forward to the first round of interviews. Unfortunately, neither candidate is moving forward to the next round. I will be reposting and/or extending our job advertisement the week of December 11. The District has successfully retained a consultant from RH2 to assist with engineering responsibilities until we have filled our vacancy.

2024 Employee Handbook

It's that time of year again when we request the Board's approval of the Employee Handbook for the upcoming year. There have not been any major changes since the Board approved a mid-year update over the summer. Any other changes are of a housekeeping and/or clarification nature.

Safety 1:1 Discussions

As part of moving the District's safety program under the Human Resources umbrella, I'm currently in the process of meeting with each member of our staff 1:1 to discuss our current program, any suggestions for improvement, and any concerns. These discussions are going very well, and I look forward to sharing more in the coming weeks.

Hearing Conservation Program

The District has successfully completed our annual employee hearing examinations as part of our overall hearing conservation program. In December of each year, our vendor provides on-site hearing examinations to staff, which allows the District to monitor the effectiveness of its hearing conservation measures, as well as potential occupational hearing loss.

**LAKWOOD WATER DISTRICT
SUMMARY WATER PUMPED vs WATER SOLD**

Month	2023				2022				2021				2020			
	Cubic Feet Pumped	Cubic Feet Sold	Difference	%	Cubic Feet Pumped	Cubic Feet Sold	Difference	%	Cubic Feet Pumped	Cubic Feet Sold	Difference	%	Cubic Feet Pumped	Cubic Feet Sold	Difference	%
January	41,872,076	35,603,735	6,268,341	14.97%	41,387,515	34,674,736	6,712,779	16.22%	41,220,158	36,637,933	4,582,225	11.12%	27,159,738	24,247,970	2,911,768	10.72%
February	40,676,648	40,595,194	81,454	0.20%	36,185,002	36,151,676	33,327	0.09%	36,773,025	37,339,181	(566,156)	-1.54%	36,354,899	34,981,066	1,373,833	3.78%
March	44,346,210	38,331,958	6,014,252	13.56%	40,461,436	32,837,120	7,624,316	18.84%	40,087,421	33,194,888	6,892,533	17.19%	43,862,184	35,802,043	8,060,141	18.38%
April	44,712,204	39,940,390	4,771,814	10.67%	41,117,097	37,025,639	4,091,457	9.95%	44,891,458	39,438,720	5,452,738	12.15%	46,432,964	40,884,037	5,548,927	11.95%
May	63,582,943	40,800,481	22,782,463	35.83%	45,628,927	34,539,880	11,089,046	24.30%	54,929,020	39,470,047	15,458,973	28.14%	55,684,695	41,628,051	14,056,644	25.24%
June	78,142,665	59,977,885	18,164,780	23.25%	49,768,213	41,799,240	7,968,973	16.01%	69,323,486	53,653,437	15,670,049	22.60%	57,152,119	48,327,384	8,824,735	15.44%
July	90,285,791	68,222,143	22,063,647	24.44%	75,016,041	48,363,233	26,652,807	35.53%	86,524,262	63,988,514	22,535,748	26.05%	71,659,137	47,368,813	24,290,324	33.90%
August	86,872,744	80,706,068	6,166,677	7.10%	80,450,608	66,218,472	14,232,137	17.69%	86,496,992	81,965,711	4,531,281	5.24%	77,244,887	63,879,455	13,365,432	17.30%
September	67,703,917	72,721,832	(5,017,916)	-7.41%	67,214,677	63,459,075	3,755,602	5.59%	63,893,463	66,644,741	(2,751,278)	-4.31%	64,934,501	71,454,736	(6,520,235)	-10.04%
October	48,103,462	68,263,200	(20,159,737)	-41.91%	53,382,302	71,000,151	(17,617,849)	-33.00%	43,912,178	64,772,184	(20,860,006)	-47.50%	46,779,040	68,624,173	(21,845,133)	-46.70%
November	42,305,708	44,893,240	(2,587,532)	-6.12%	40,830,771	46,023,357	(5,192,586)	-12.72%	39,948,002	42,584,231	(2,636,229)	-6.60%	40,032,349	44,079,544	(4,047,195)	-10.11%
December	-	-	-	0.00%	41,341,666	43,650,688	(2,309,022)	-5.59%	40,844,005	39,804,988	1,039,017	2.54%	42,450,207	42,285,891	164,316	0.39%
TOTAL	648,604,368	590,056,126	58,548,242	9.03%	612,784,253	555,743,266	57,040,987	9.31%	648,843,471	599,494,574	49,348,897	7.61%	609,746,718	563,563,163	46,183,556	7.57%
Net loss (WER)			56,024,216	8.64%			54,516,961	8.90%			46,824,871	7.22%			43,659,529	7.16%
2022 YTD	571,442,587.78	512,092,578	59,350,009.36	10.39%												
2021 YTD	607,999,465.78	559,689,586	48,309,879.63	7.95%												

Total Number of Customers Billed

	2023	BI-MONTHLY	2022	BI-MONTHLY	2021	BI-MONTHLY	2020	BI-MONTHLY	2019	BI-MONTHLY
January	7922		7786		7781		7759		7869	
February	8743	16665	8695	16481	8576	16357	8670	16429	7069	14938
March	7922		7896		7679		7630		9143	
April	8755	16677	8704	16600	8472	16151	8494	16124	8528	17671
May	7959		7908		7695		7698		7799	
June	8776	16735	8733	16641	8512	16207	8492	16190	8555	16354
July	7957		7937		7698		7707		7779	
August	8279	16236	8745	16682	8522	16220	8526	16233	8488	16267
September	7974		7932		7720		7793		7715	
October	8770	16744	8699	16631	8524	16244	8616	16409	8467	16182
November	7854		7914		7664		7827		7666	
December		7854	8613	16527	8515	16179	8459	16286	8469	16135
BILLS YTD:		90911		90949		88843		89212		89078
YEARLY TOTAL:		90911		99562		97358		97671		97547

**CUBIC FEET SOLD PER CLASS
2023**

	fire Mtr	commercial	multi units	residential	schools	Parks /Irrigation	school swim pool							WHSL	TOTAL
	FM/MISC	1C/CR	MUR	1R	1S/1S2	1PK	1SP	TOTAL INTERNAL	STEILACOOM	SUMMIT	WA WATER	FIRGROVE	SPANAWAY	SUBTOTAL	CU FT SOLD
January		2,733,100	5,973,200	8,069,700	275,400	71,800		17,123,200	1,585,200	4,544,179	5,965,780	5,363,320	1,022,056	18,480,535	35,603,735
February	1,400	2,791,000	9,412,500	8,154,500	155,300	32,400		20,547,100	1,392,700	4,710,333	5,388,451	4,797,621	3,758,989	20,048,094	40,595,194
March		2,762,600	5,729,500	7,680,200	332,000	56,700		16,561,000	1,603,200	5,202,647	5,960,701	4,826,761	4,177,650	21,770,958	38,331,958
April		2,499,000	8,549,600	7,387,800	155,100	81,600		18,673,100	1,639,700	5,196,230	5,765,807	4,644,566	4,020,986	21,267,290	39,940,390
May	800	2,570,000	5,283,000	7,504,200	228,000	166,700		15,752,700	3,068,500	6,436,172	5,970,057	5,428,151	4,144,900	25,047,781	40,800,481
June	2,100	3,194,200	9,898,300	15,120,300	519,400	1,874,500		30,608,800	4,138,100	7,074,322	5,783,050	8,069,108	4,304,505	29,369,085	59,977,885
July		3,736,400	7,480,400	21,357,100	1,119,200	2,585,800		36,278,900	4,978,800	7,338,190	5,978,078	8,306,643	5,341,532	31,943,243	68,222,143
August		3,849,000	11,591,300	25,554,500	1,238,900	6,603,000		48,836,700	4,711,100	7,391,793	6,251,303	8,244,486	5,270,686	31,869,368	80,706,068
September	1,200	4,210,200	9,157,700	26,143,900	1,295,200	4,121,000		44,929,200	3,319,300	5,679,588	5,770,485	8,013,768	5,009,491	27,792,632	72,721,832
October	-	4,012,700	11,986,900	21,730,500	1,313,000	6,935,700		45,978,800	2,025,477	4,555,942	5,960,567	5,579,735	4,162,679	22,284,400	68,263,200
November		3,560,000	7,302,000	12,176,000	950,000	1,369,500		25,357,500	1,638,400	3,824,890	5,810,587	4,511,964	3,749,900	19,535,740	44,893,240
December								-	-	-	-	-	-	-	-
Total YTD	5,500	35,918,200	92,364,400	160,878,700	7,581,500	23,898,700	-	320,647,000	30,100,477	61,954,284	64,604,866	67,786,125	44,963,374	269,409,126	590,056,126

2022 YTD	298,102,900	27,544,016	57,712,472	73,075,391	55,657,800	-	213,989,678
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2021 YTD	319,635,200	30,075,218	73,410,528	69,074,054	67,494,586	-	240,054,386
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vs 2022	107.56%	109.28%	107.35%	88.41%	121.79%		125.90%
vs 2021	100.32%	100.08%	84.39%	93.53%	100.43%		112.23%